



# Urban Montessori Charter School

## Executive and Governance Committee Meeting

Amended on June 5, 2020 at 3:45 PM PDT

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### Date and Time

Monday June 8, 2020 at 1:15 PM PDT

### Location

VIRTUAL ONLY

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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED MARCH 16, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)):

THIS WILL BE A VIRTUAL-ONLY MEETING

### Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005>

Meeting ID: 510 290 4005

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Please text 510-290-4005 if you have trouble attending the meeting.

Committee Members: Christina Greenberg, Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest

in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via [http://www.urbanmontessori.org/board\\_of\\_directors](http://www.urbanmontessori.org/board_of_directors).

## Agenda

|   | Purpose         | Presenter           | Time           |
|---|-----------------|---------------------|----------------|
| <b>I. Opening Items</b>   |                 |                     | <b>1:15 PM</b> |
| <b>A.</b> Call the Meeting to Order   |                 | Christina Greenberg |                |
| <b>B.</b> Record Attendance   |                 | Christina Greenberg | 1 m            |
| <b>C.</b> Approve Minutes   | Approve Minutes | Greg Klein          | 1 m            |
| Approve minutes for Executive and Governance Committee Meeting on May 11, 2020  |                 |                     |                |
| <b>D.</b> Review of Action/Discussion Items   | Discuss         | Christina Greenberg | 1 m            |
| With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.  |                 |                     |                |
| <b>E.</b> Presentations from the Floor  |                 | Christina Greenberg | 5 m            |
| PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time.  |                 |                     |                |
| <b>II. Executive and Governance</b>   |                 |                     | <b>1:23 PM</b> |
| <b>A.</b> Discuss Board and Committee Membership and Terms 2020-2021  | Discuss         | Greg Klein          | 5 m            |
| <b>B.</b> Discuss steps to complete remaining Epicenter deliverables needed by the County   | Discuss         | Greg Klein          | 5 m            |
| <b>C.</b> BoardOnTrack  | Discuss         | Krishna Feeney      | 25 m           |
| Discuss BoardOnTrack implementation, including board assessment and Head of School evaluation tools.  |                 |                     |                |
| <b>D.</b> Discuss Strategic Planning support opportunity and contract   | Discuss         | Krishna Feeney      | 5 m            |
| <b>E.</b> Discussion of recommendations for June 2020 approvals   | Discuss         | Greg Klein          | 25 m           |
| <ol style="list-style-type: none"> <li>1. COVID-19 Operations Report</li> <li>2. Discussion and review of UMCS Board Bylaws</li> <li>3. Discussion and review of UMCS Board Book</li> <li>4. Discussion and review of UMCS Family Handbook 2020-2021</li> <li>5. Discussion and review of UMCS Employee Handbook 2020-2021</li> <li>6. Discussion and review of Calendar of Regular Board and Committee Meetings 2020-2021</li> </ol> |                 |                     |                |

7. Discussion and review of Daily Schedules for 2020-2021

Purpose      Presenter      Time

**III. Closed Session** **2:28 PM**

|   |         |                     |      |
|---|---------|---------------------|------|
| <b>A.</b> Public Employee Performance Evaluation - Head of School | Discuss | Christina Greenberg | 30 m |
| <b>B.</b> Report out of Closed Session                            | Vote    | Christina Greenberg | 5 m  |

The reporting out of Closed Session is always agendized as "Vote" in case a vote was taken during closed session. This does not mean that the committee will indeed take any actions during this time. All votes taken during closed session, if any, are reported afterwards and become part of the public record.

**IV. Closing Items** **3:03 PM**

|                           |      |                     |     |
|---------------------------|------|---------------------|-----|
| <b>A.</b> Adjourn Meeting | Vote | Christina Greenberg | 1 m |
|---------------------------|------|---------------------|-----|

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance>.