APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Tuesday June 2, 2026 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
+16468769923,,84542354836#,,,,*42668767# US (New York)
+16699006833,,84542354836#,,,,*42668767# US (San Jose)

The Brown Act allows board members to participate via zoom from an address that is listed on this agenda. Any address listed here is open to the public and will display the agenda for 72 hours prior to the meeting. Board members will be visible on camera at all times and will participate with audio as well.

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
E. Castillo, N. Mondragon, P. Trinidad, V. Garcia, V. Garza

Trustees Absent
P. Garza

Guests Present
G. Lara, M. Johnston (remote), M. Marsh (remote), V. Albores

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Tuesday Jun 2, 2026 at 7:01 PM.

C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Regular Board Meeting on 05-14-26.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
P. Trinidad	Aye
V. Garcia	Aye
E. Castillo	Aye
P. Garza	Absent

D. Public Comment

II. GOVERNANCE

A. Approval of LCAP

N. Mondragon made a motion to approve the attached LCAP as discussed in the May board meeting.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
P. Garza	Absent
N. Mondragon	Aye
V. Garza	Aye
V. Garcia	Aye

Roll Call

P. Trinidad	Aye

B. Local Indicators

V. Garcia made a motion to approve the ratings of JJMS local indicators.
P. Trinidad seconded the motion.

- Area to improve, career technical education to educate on job possibilities.
- JJMS has met the indicators.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Trinidad	Aye
E. Castillo	Aye
P. Garza	Absent
N. Mondragon	Aye
V. Garcia	Aye
V. Garza	Aye

C. Update to Comprehensive School Safety Plan

N. Mondragon made a motion to approve the 2026-27 School Comprehensive Safety Plan as presented.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Garza	Absent
V. Garcia	Aye
E. Castillo	Aye
N. Mondragon	Aye
V. Garza	Aye
P. Trinidad	Aye

D. Approval of Notice of Intent to Exit LAUSD SELPA Effective July 2027

E. Castillo made a motion to approve sending notice to the Los Angeles Unified School District and California Department of Education of the school's intent to explore alternative SELPA options effective July 1, 2027.
N. Mondragon seconded the motion.

- If JJMS needs to make changes due to Special Education expenses, it can turn over all funds and SpEd obligations to LAUSD.
- The letter is non-binding, but the notice needs to be sent.
- JJMS may consider changing the option later on for financial reasons.

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
P. Trinidad	Aye
E. Castillo	Aye
P. Garza	Absent
N. Mondragon	Aye
V. Garcia	Aye

E. Extreme Weather Protocol Policy

P. Trinidad made a motion to adopt the attached Extreme Weather policy in compliance with a new state law.
E. Castillo seconded the motion.

- JJMS has had a policy for extreme heat as part of our safety plan.

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garcia	Aye
V. Garza	Aye
P. Garza	Absent
P. Trinidad	Aye
N. Mondragon	Aye
E. Castillo	Aye

F. Instructional Minutes Approval for SY 2026-27

N. Mondragon made a motion to approve the attached 2026-27 academic calendar, calculation of instructional minutes, and the bell schedule as presented.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
V. Garcia	Aye
P. Trinidad	Aye
P. Garza	Absent
N. Mondragon	Aye
V. Garza	Aye

III. Financial

A. Fiscal report up through April 2026

V. Garza made a motion to approve the financial report as presented.
P. Trinidad seconded the motion.

- P2 was set at 432, which is a bit above budget.
- Ending the year with strong cash.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Trinidad	Aye
E. Castillo	Aye
N. Mondragon	Aye
P. Garza	Absent
V. Garza	Aye
V. Garcia	Aye

B. Approval of 2026-27 Budget with assumptions from May Revise

N. Mondragon made a motion to approve the budget for JJMS school year 2026-27 as presented.
P. Trinidad seconded the motion.

- 14 weeks of paid maternity leave as a new expense.
- Revenue COLA is 4.31%, an increase compared to expectations.
    - The 4% COLA is to cover the 14 weeks of paid maternity leave
- SpEd funding is a large increase compared to what was discussed in January.
- One-time funds are currently up in the air. More money could be shifted into restricted funds.
    - JJMS took the conservative approach and used the January proposal. $221K
- Enrollment 460 kids
- Attendance at 96%
- Unduplicated 84%
- Increase in expenses in NPS placements to $331K
- Summary of the Budget was presented.
- JJMS is meeting the minimum requirement for our loan obligations.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Garza	Absent
V. Garcia	Aye
N. Mondragon	Aye
E. Castillo	Aye
V. Garza	Aye
P. Trinidad	Aye

C. Approval of the FY 2026-27 Education Protection Account Spending Plan

V. Garza made a motion to approve the attached legally required EPA spending plan.

E. Castillo seconded the motion.

- 1.2 million dollars to be spent on salaries

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Trinidad	Aye
P. Garza	Absent
V. Garcia	Aye
N. Mondragon	Aye
E. Castillo	Aye
V. Garza	Aye

D. Consolidated Application and Board Summary

E. Castillo made a motion to approve the attached ConApp and summary.
V. Garza seconded the motion.

- Federal funds application

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Garza	Absent
P. Trinidad	Aye
V. Garza	Aye
E. Castillo	Aye
V. Garcia	Aye
N. Mondragon	Aye

E. Approval of the agreement and salary and benefits for M. Marsh Executive Director for 2026-27

E. Castillo made a motion to to engage Myranda Marsh as the Executive Director for the 2026-27 school year with a salary of $168,367, which is a 3% increase over 2025-26, as has been given to all JJMS employees.
N. Mondragon seconded the motion.

- Ms. Mondragon presented Dr. Marsh's agreement for 2026-27 as Executive Director.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
V. Garcia	Aye
N. Mondragon	Aye
P. Garza	Absent

Roll Call

P. Trinidad	Aye
V. Garza	Aye

F. Vendor contract approval- TCC for Success

N. Mondragon made a motion to approve a contract with TCC for Success assuming the rates listed on the attached documents.
V. Garcia seconded the motion.

- New services for students who need in-home services for kids to get to school.
- Contract being presented to the board for approval.
- Business search for good standing

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
E. Castillo	Aye
V. Garcia	Aye
N. Mondragon	Aye
P. Garza	Absent
P. Trinidad	Aye

G. IT services for 2026-2027

P. Trinidad made a motion to approve the contract for PUC National IT support services.
E. Castillo seconded the motion.

- Three IT company proposals to move to a new IT company
- Out of the three, JJMS recommends moving to PUC National

The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
V. Garcia	Aye
P. Trinidad	Aye
V. Garza	Aye
E. Castillo	Aye
P. Garza	Absent

IV. Closing Items

A. Adjourn Meeting

N. Mondragon made a motion to adjourn the meeting at 7:49.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
E. Castillo	Aye
P. Trinidad	Aye
V. Garcia	Aye
P. Garza	Absent
N. Mondragon	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- JJMS Final LCAP 2026.pdf
- JJMS Local Indicators Report 2026.pdf
- 2026-2027 Comprehensive School Safety Plan-JJMS.pdf
- DRAFT June 2026 Collective LAUSD SELPA Notification Letter.pdf
- JJMS Extreme Weather Policy (Ed. Code 33355) (4913-6566-0573.v5).pdf
- 2026-27 JJMS Academic Calendar (1).pdf
- JJMS_Instructional_Minutes_Calculation_26-27.pdf
- 2026-27 Bell Schedule.pdf
- JJMS 04.2026 Board Financials (1).pdf
- JJMS 26-27 Budget.pdf
- JJMS 2026-27 EPA Spending Plan.pdf
- JJMS Spring 2026 ConApp & Board Summary.pdf
- _Marsh Agreement 2026-27.pdf
- TTC4SUCCESS 2026 NPA Certification.pdf
- TTC4SUCCESS WC-20296704.pdf
- TTC4SUCCESS Rates 2026-2027 Without Description.pdf
- Morgan IT proposal.pdf
- Goldston IT proposal.pdf
- PUC National- Services Agreement - JJMS- Month to Month.docx