DRAFT

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Wednesday May 18, 2016 at 6:00 PM

Location
JJMS inthe L building

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3. 6678 Colgate ave., Los Angeles 90048 The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual

presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
J. Boafo, J. Stoneburner, M. Antone, M. Avila, S. Cornell, T. Rivera-Tubbs

Trustees Absent
F. Macauley, J. LaBarbera

Guests Present
A. Peterson, M. Alvarado, M. Marsh (remote), T. Stanton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Wednesday May 18, 2016 at 6:14 PM.

C.

Approve Minutes

S. Cornell made a motion to approve minutes from April 5th meeting as submitted.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
J. Stoneburner	Aye
F. Macauley	Absent
S. Cornell	Aye
J. LaBarbera	Absent
M. Antone	Aye
T. Rivera-Tubbs	Aye
J. Boafo	Aye

II. Academic Excellence

A. Reimbursement program to recruit high-quality teaching candidates

J. Stoneburner made a motion to approve the intern reimbursement program as described, delegating the authority to sign the reimbursement agreement to the executive director.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

F. Macauley	Absent
T. Rivera-Tubbs	Aye
S. Cornell	Aye
J. Boafo	Aye
M. Antone	Aye
J. Stoneburner	Aye
M. Avila	Aye
J. LaBarbera	Absent

III. CEO Support And Eval

A. CEO evaluation timeline

T. Rivera-Tubbs made a motion to nominate John Stoneburner, Janice Boafo, and Tammy River-Tubbs to plan and execute the CEO evaluation.
S. Cornell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
F. Macauley	Absent
T. Rivera-Tubbs	Aye

Roll Call

M. Antone	Aye
S. Cornell	Aye
J. LaBarbera	Absent
J. Boafo	Aye
M. Avila	Aye

IV. Finance

A. Approve Audit Firm

S. Cornell made a motion to approve VLS as our audit firm for the coming fiscal year 2016-2017.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
M. Antone	Aye
T. Rivera-Tubbs	Aye
S. Cornell	Aye
M. Avila	Aye
J. Boafo	Aye
J. LaBarbera	Absent
F. Macauley	Absent

B. EPA spending plan

J. Boafo made a motion to move to adopt the JJMS EPA Spending Plan, which will allocate FY16-17 EPA funds estimated to be $483,884 toward teacher salaries.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cornell	Aye
J. Stoneburner	Aye
M. Avila	Aye
F. Macauley	Absent
T. Rivera-Tubbs	Aye
J. LaBarbera	Absent
M. Antone	Aye
J. Boafo	Aye

C. Proposed Budget 2016-17

J. Boafo made a motion to accept the proposed budget for the 2016-17 school year.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
M. Avila	Aye
J. Stoneburner	Aye
J. Boafo	Aye
S. Cornell	Aye
F. Macauley	Absent
J. LaBarbera	Absent
T. Rivera-Tubbs	Aye

V. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Rivera-Tubbs	Aye
M. Antone	Aye
J. Stoneburner	Aye
J. LaBarbera	Absent
J. Boafo	Aye
S. Cornell	Aye
M. Avila	Aye
F. Macauley	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,
M. Alvarado