APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday September 11, 2025 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following

guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If
you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
N. Mondragon, P. Garza, V. Garza

Trustees Absent
E. Castillo, T. Barillas

Guests Present
G. Lara, M. Marsh (remote), P. Reyes-Guerrero, V. Albores

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Sep 11, 2025 at 7:11 PM.

C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Regular Board Meeting on 08-14-25.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
P. Garza	Aye
T. Barillas	Absent
E. Castillo	Absent
V. Garza	Aye

D. Public Comment

No public comment

II. GOVERNANCE

A. Adoption of the lease between Phoenix Facilities LLC and James Jordan Middle School

V. Garza made a motion to adopt the lease between Phoenix LLC and James Jordan Middle School as presented.
P. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Absent
V. Garza	Aye
P. Garza	Aye
E. Castillo	Absent
N. Mondragon	Aye

B. Board recruitment and community engagement strategy

Sharing about organizations in the community that we can collaborate with this year.

III. Financial

A. End of Year fiscal summary for FY24-25

V. Garza made a motion to approve the financials, including the cash flow, balance sheet, and check register as presented.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Absent
P. Garza	Aye
N. Mondragon	Aye
V. Garza	Aye
E. Castillo	Absent

B. Unaudited Actuals

P. Garza made a motion to confirm the accuracy of the Unaudited Actuals report and approve submission to LAUSD.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Garza	Aye
V. Garza	Aye
N. Mondragon	Aye
T. Barillas	Absent
E. Castillo	Absent

IV. Academic Excellence

A. Starting data points for student achievement

- Mrs. Lara has a presentation to the board of trustees presentation
  - Student Achievement SY 25-26
  - Class of 2028 (iReady Diagnostic 6th grade)
  - Reading- more than 50% of students are below grade level
  - Class of 2027 (iReady Diagnostic 7th grade)
  - In the yellow zone, students will reach the green zone (green level)
  - Class of 2026 (iReady Diagnostic 8th grade)
  - 38% are in the green zone (at grade level)
- Math Changes
  - New Curriculum- Eureka Math
  - Interventions- My Path on green lesson on iReady

        - Differentiations for completion of the green lessons based on the student scores
    - Challenge- in need of a math and RSP teacher this year
    - In early November, the following iReady diagnostic will be taken
        - The reward system will be set, and students will be incentivized
    - Working on having a parent math workshop

B. Master Plan for English Learners

V. Garza made a motion to approve the 2025-26 master plan for English Learners as presented.
N. Mondragon seconded the motion.

- New piece this year- Intervention program with newcomers
- A new curriculum has been adopted
- An EL intervention class is conducted for one hour once a week

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
P. Garza	Aye
E. Castillo	Absent
T. Barillas	Absent
N. Mondragon	Aye

V. Closing Items

A. Adjourn Meeting

P. Garza made a motion to adourn the meeting at 8:02pm Pacific time.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
E. Castillo	Absent
P. Garza	Aye
N. Mondragon	Aye
T. Barillas	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
P. Reyes-Guerrero

Documents used during the meeting

- Phoenix Facilities LLC lease to JJMS starting 2025-26.pdf
- JJMS 06.2025 Board Financials.pdf
- JJMS FY25 UAR - Form 62.pdf
- 2025-26 Master Plan for English Learners.pdf