APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday August 14, 2025 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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+16699006833,,84542354836#,,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following

guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If
you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
E. Castillo, N. Mondragon, P. Garza, T. Barillas (remote), V. Garza

Trustees Absent
None

Guests Present
G. Lara, M. Johnston (remote), M. Marsh (remote), P. Reyes-Guerrero, V. Albores

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Aug 14, 2025 at 7:59 PM.

C. Approve Minutes

P. Garza made a motion to approve the minutes from Board Meeting on 06-16-25.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Mondragon	Aye
E. Castillo	Aye
P. Garza	Aye
V. Garza	Aye
T. Barillas	Aye

D. Public Comment

NA- No public comment

II. GOVERNANCE

A. CLOSED SESSION: Anticipated Litigation

Started at 7:11 pm
Ended at 7:17 pm

B. LAUSD site visit annual report for 2024-25

- LAUSD visit in February
- Mrs. Garza participated to represent the Board of Trustees
- Scores were reviewed
  - Governance **4 out of 4**
  - Student Achievement and Educational Performance **3 out of 4**
  - Organizational Management, Programs, and Operations **4 out of 4**
  - Fiscal Operations **2 out of 4**
    - The board did not approve one contract before acceptance
    - There was a finding in the ELOP
    - LAUSD gave JJMS suggestions

C.

Principal's report

Mrs. Lara

- Professional Development during the summer for staff
- Staff shared that they can see everything they have learned during PD on the first day of school
- Welcome Back Event Attendance - LCAP Goal was MET!!!
- Enrollment- Target for the whole school is 455 students
    - 6th Grade - 155 (160*)
    - 7th Grade - 151
    - 8th Grade - 142
- Currently 448 (455*) * Target Numbers
- Attendance- Past 4 Days = 96.4%
- NCUST Award Ceremony - August 21st, 2025

D. Williams academic material sufficiency

V. Garza made a motion to approve the list of instructional materials and the documentation of student access in compliance with the Williams settlement.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
V. Garza	Aye
E. Castillo	Aye
P. Garza	Aye
N. Mondragon	Aye

E. Proposition 28 report on spending for Arts/Music grant

N. Mondragon made a motion to Accept and approve the report on Proposition 28 spending.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
P. Garza	Aye
T. Barillas	Aye
N. Mondragon	Aye
E. Castillo	Aye

III. Financial

A. JJMS Budget for 2025-26

N. Mondragon made a motion to table the updated JJMS budget for 2025-26 for a later board meeting.
P. Garza seconded the motion.

- JJMS will receive the one-time funds.
- Plenty of allowance to spend these funds on.
- Student Support & Professional Development Grant
- Next month

The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
T. Barillas	Aye
V. Garza	Aye
P. Garza	Aye
E. Castillo	Aye

B. Approval of Charter Tech contract

E. Castillo made a motion to approve the attached contract for Charter Tech for the 2025-26 school year.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
V. Garza	Aye
E. Castillo	Aye
P. Garza	Aye
N. Mondragon	Aye

C. Approval of Verse Design phase III contract

V. Garza made a motion to approve the attached contract for architecture services for the next phase of construction.
P. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
V. Garza	Aye
P. Garza	Aye
N. Mondragon	Aye
T. Barillas	Aye

D. Contracts to equip new MODULAR to be used as climate controlled activity space

N. Mondragon made a motion to approve all of the attached purchases for the new modular building as presented in the slides in the Powerpoint board report.
E. Castillo seconded the motion.

- PowerPoint presentation was displayed with budget updates.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
V. Garza	Aye
P. Garza	Aye
N. Mondragon	Aye
T. Barillas	Aye

E. Parker Anderson elective contract

V. Garza made a motion to Approve the attached contract for the 2025-26 school year Parker Anderson Enrichment.
T. Barillas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
V. Garza	Aye
P. Garza	Aye
N. Mondragon	Aye
E. Castillo	Aye

IV. Closing Items

A. Adjourn Meeting

N. Mondragon made a motion to adjourn the meeting at 8:38pm.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
T. Barillas	Aye
V. Garza	Aye
P. Garza	Aye
E. Castillo	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 PM.

Respectfully Submitted,
P. Reyes-Guerrero

Documents used during the meeting

- JMSJRDN 8195 - APBOV Report 2024-2025 (1).pdf
- Williams Instructional Materials for 25-26.pdf
- Teacher Survey 25-26_001.pdf
- Prop 28 report 9-2025.docx.pdf
- CTS Proposal for JJMS v2025.pdf
- Verse design phase 3 contract.pdf
- RFQ-28997-080825 James Jordan MS - CA.pdf
- 24-0812 JJMS imod CCO#3.pdf
- Imod change #1.pdf
- 24-0812 JJMS imod CCO#4.pdf
- Del Amo quote Modular Site Aug 1 2025 (2).pdf
- Verkada AV Quote - JJMS Modular 2025 v2.pdf
- Security camera coverage map.pdf
- AV contract charter tech 4 modular .pdf
- IMEG Civil ASR 1 7-28-2025.pdf
- JJMS 8-14-25 Board Report.pptx
- JJMS 2025-2026 PAE Service Agreement (REVISED) (1).pdf