



# James Jordan Middle School Board of Trustees

## Minutes

### Special Board Meeting for legal resolution

---

#### Date and Time

Thursday April 10, 2025 at 8:30 PM

---

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,\*42668767# US (New York)

+16699006833,,84542354836#,,,,\*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following

---

guidelines are provided:

1. Agendas are available to all audience members on the home page of [www.jamesjordanms.com](http://www.jamesjordanms.com).

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([lara@jamesjordanms.com](mailto:lara@jamesjordanms.com), 818-882-2496)

---

#### **Trustees Present**

E. Castillo, N. Mondragon, V. Garza

#### **Trustees Absent**

P. Garza, T. Barillas

#### **Guests Present**

G. Lara, M. Marsh (remote), P. Reyes-Guerrero, V. Albores

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Apr 10, 2025 at 7:57 PM.

### C. Public Comment

No public comment

## II. GOVERNANCE

### A. Resolution to reimburse construction cost from indebtedness

E. Castillo made a motion to approve the attached resolution authorizing actions in pursuit of financing for public charter school projects and declaring official intent to reimburse certain expenditures from proceeds of indebtedness.

N. Mondragon seconded the motion.

- We will not have the actual numbers until July.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

E. Castillo	Aye
T. Barillas	Absent
P. Garza	Absent
N. Mondragon	Aye
V. Garza	Aye

## III. Closing Items

### A. Adjourn Meeting

N. Mondragon made a motion to adjourn the meeting at 8:00pm.

E. Castillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

V. Garza	Aye
P. Garza	Absent
T. Barillas	Absent
N. Mondragon	Aye
E. Castillo	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
G. Lara

---

### **Documents used during the meeting**

- Reimbursement Resolution - JJMS (4902-9784-3252.v1).pdf