APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday October 24, 2024 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community

interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
E. Castillo, N. Mondragon, P. Garza, T. Barillas, V. Garza

Trustees Absent
None

Guests Present
G. Lara, M. Marsh (remote), P. Reyes-Guerrero, V. Albores

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Oct 24, 2024 at 7:07 PM.

C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Regular Board Meeting on 09-19-24.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
V. Garza	Aye
P. Garza	Aye
T. Barillas	Aye
E. Castillo	Aye

D. Public Comment

No public comment.

II. GOVERNANCE

A. Independent Study policy updated

V. Garza made a motion to approve the updated Independent Study policy.
N. Mondragon seconded the motion.

- Last April, a new independent study policy was approved. JJMS will be limited to emergencies.
- Sacramento changed the law, and JJMS has to update the policy.
- What changed was the time parents needed to sign the agreement and the time kids had to turn in work.
- On October 30, LA City will install speed bumps between Yolanda and Reseda.
    - JJMS will expect employees to come to campus, and kids who would like to be on campus that day will be allowed to be there.
- The new policy states impassible roads.

- The sentence "James Jordan Middle School (“Charter School”) may offer independent study to meet the short or long-term educational needs of pupils enrolled in the Charter School only as needed in the case of emergency conditions as described in Education Code Sections 46392 and 46393 (e.g. fire, flood, impassable roads, epidemic, earthquake, epidemic, war, imminent safety hazard determined by local law enforcement)." Will be fixed to, "James Jordan Middle School (“Charter School”) may offer independent study to meet the short or long-term educational needs of pupils enrolled in the Charter School only as needed in the case of emergency conditions as described in Education Code Sections 46392 and 46393 (e.g. fire, flood, impassable roads, epidemic, earthquake, war, imminent safety hazard determined by local law enforcement)."

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
E. Castillo	Aye
N. Mondragon	Aye
V. Garza	Aye
P. Garza	Aye

B. Modular Building installation

P. Garza made a motion to approve the Covenant of the City Planning Approval.
E. Castillo seconded the motion.

- Installation of a modular building with a capacity of about 200 kids for unexpected weather conditions and PE use.
- JJMS will refinance the current loan with an Equitable Financial Fund lender, which works with schools like ours. JJMS will be reimbursed as part of the financial package over the next 35 years.
- Our financial VP has run the numbers and projected the spread over 35 years, and JJMS is very stable with this commitment.
- The cash flow is fantastic; we will have a cash reserve of 2 million dollars, over the 5% recommended.

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
E. Castillo	Aye
T. Barillas	Aye
N. Mondragon	Aye
P. Garza	Aye

N. Mondragon made a motion to AUTHORIZE ACTIONS IN PURSUIT OF FINANCING FOR PUBLIC CHARTER SCHOOL PROJECTS AND DECLARING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF INDEBTEDNESS.

V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
P. Garza	Aye
N. Mondragon	Aye
V. Garza	Aye
T. Barillas	Aye

C. Update policy for providing meals to employees

T. Barillas made a motion to approve the attached policy for providing meals to employees.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
V. Garza	Aye
P. Garza	Aye
N. Mondragon	Aye
T. Barillas	Aye

III. Academic Excellence

A. Master Plan for English Learners

T. Barillas made a motion to approve the 2024-25 Master Plan for English Learners.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
V. Garza	Aye
E. Castillo	Aye
N. Mondragon	Aye
P. Garza	Aye

N. Mondragon made a motion to adjourn the meeting at 8 pm.
P. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
N. Mondragon	Aye
P. Garza	Aye
V. Garza	Aye
T. Barillas	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- CPC-2019-6269-CU-F-ACI-PA1 -Complete LOD (1).pdf
- Covenant and Agreement James Jordan (1).pdf
- Covenant and Agreement James Jordan (1).pdf
- Reimbursement Resolution - JJMS (4857-8758-5266.v1).pdf
- 2024-25 Employee meal provision.docx (1).pdf
- 2024-5 update Independent Study Policy for Emergency Conditions ONLY (4866-9502-8720.v1).docx