APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday August 15, 2024 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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+16699006833,,84542354836#,,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community

interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
E. Castillo, N. Mondragon, T. Barillas, V. Garza

Trustees Absent
None

Guests Present
G. Lara, M. Johnston (remote), M. Marsh (remote), P. Reyes-Guerrero, V. Albores

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Aug 15, 2024 at 7:04 PM.

C. Approve Minutes

V. Garza made a motion to approve the minutes from Regular Board Meeting on 06-27-24.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
E. Castillo	Aye
T. Barillas	Aye
V. Garza	Aye
N. Mondragon	Aye

D. Public Comment

II. Finances

A. Update to JJMS budget

Mike Johnston

The final financials will not presented today. A revised financial update will be presented at the next board meeting.

Expanded Learning Opportunity Program (8595) $105K increase due to identifying more allowable expenses and maxing out available revenue.

- Other Facility Rentals (5619) decreased by $21K.
- Teachers' Salaries - Substitute (1170) $30K decrease and Contracted Substitute Teachers
(5841) $35K increase after eliminating an in-house sub position, which outside contractors will cover.
- Internet (5921) $42K increase.

III. GOVERNANCE

A. Election of officers for the Board of Trustees.

T. Barillas made a motion to to approve Nancy Mondragon as the new Board President, as recommended by the departing board chair, Ms. Smith and approve Ms.Vanessa Garza as board secretary.
E. Castillo seconded the motion.
Suggested by Vanessa Garza to join Valley Industry & Commerce Association (VICA).
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
V. Garza	Aye
T. Barillas	Aye
N. Mondragon	Aye

B. Report Local Indicators

- California's accountability system is based on a multiple measures system that assesses how local educational agencies (LEAs) and schools are meeting the needs of their students.
- Performance on these measures is reported through the California School Dashboard (Dashboard).
    - includes a concise set of state indicators and local indicators that are founded on the Local Control Funding Formula (LCFF) priorities but are also aligned to the measures required under Every Student Succeeds Act (ESSA).

C. Provisional Intern Permit for Christian A. Narciso

N. Mondragon made a motion to approve the application of a Provisional Intern Permit in the Single Subject (Math) for Christian A. Narciso, a current JJMS employee holding a paraprofessional position.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Garza	Aye
T. Barillas	Aye
N. Mondragon	Aye
E. Castillo	Aye

IV. Academic Excellence

A.

Principal's report on the first week of school

- JJMS 2024-25 Principal Report
  - Celebrate 20 years of excellence and the founder, Dr. Myranda Marsh
  - First Day
    - Earthquake Procedures
  - Enrollment
    - 6th Grade- 155 students (160*)
    - 7th Grade - 149 students
    - 8th Grade - 147 students
      - Total - 451 students (456*)
  - Attendance
    - 6th Grade- 154/155 = 99%
    - 7th Grade - 147/149 = 99%
    - 8th Grade - 142/ 147 = 97%
    - Total- 443/451= 98.2%
    - Four Day Average = 97.06%
  - Campus Climate
    - Welcome Back Event
      - 7th Grade
      - 6th/8th Grade
    - Teachers & Staff excited for this school year
    - Summer PD
      - Step Up to Writing
      - Extensive training of support staff
      - Parking Lot Procedures
        - Pick Up Zones

B. Williams sufficiency of student materials presentation

E. Castillo made a motion to declare that JJMS has sufficient instructional materials for each individual student.
T. Barillas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
V. Garza	Aye
T. Barillas	Aye
E. Castillo	Aye
N. Mondragon	Aye

V. Closing Items

A. Adjourn Meeting

N. Mondragon made a motion to adjourn the meeting.

V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
T. Barillas	Aye
N. Mondragon	Aye
V. Garza	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
P. Reyes-Guerrero

Documents used during the meeting

- JJMS 08.2024 Forecast Update.docx
- Teaching Assignment Monitoring Outcomes by FTE - James Jordan Middle (CA Dept of Education).pdf
- Williams Legislation- Middle School Survey.pdf