APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday June 27, 2024 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community

interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith, E. Castillo, N. Mondragon, V. Garza

Trustees Absent
T. Barillas

Non Voting Members Present
D. Jones (remote)

Guests Present
G. Lara, M. Marsh, V. Albores

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Jun 27, 2024 at 7:04 PM.

C. Approve Minutes

B. Smith made a motion to approve the minutes from Regular Board Meeting on 05-16-24.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
V. Garza	Aye
T. Barillas	Absent
E. Castillo	Aye
B. Smith	Aye

D. Public Comment

II. Finances

A. FY 2024-25 Education Protection Account Spending Plan

V. Garza made a motion to approve the attached EPA plan.
E. Castillo seconded the motion.
Will be spent on teacher salaries.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Absent
V. Garza	Aye
N. Mondragon	Aye
B. Smith	Aye
E. Castillo	Aye

B. Consolidated Application for federal and state categorical funds

E. Castillo made a motion to approve the application as presented (Consolidated Application for federal and state categorical funds), and it will be submitted to the California Department of Education.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
V. Garza	Aye
E. Castillo	Aye
N. Mondragon	Aye
T. Barillas	Absent

C. Review and approve the budget for 2024-25

V. Garza made a motion to approve the JJMS 2024-25 budget as presented.
B. Smith seconded the motion.
Operating income is the amount of dollars placed in our bank account.

Other schools are experiencing financial issues. JJMS is not.

The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
E. Castillo	Aye
B. Smith	Aye
V. Garza	Aye
T. Barillas	Absent

D. Proposition 28 report for 2023-24: Arts and Music expenditures

E. Castillo made a motion to approve the annual Prop 28 report as presented.
B. Smith seconded the motion.
JJMS spent $159k on Arts for 23-24 and in 22-23 $80k.
Offered art courses in different ways. Kids performed during the school year.
Each grade level will take a field trip to experience the arts, museums or performances.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
B. Smith	Aye
N. Mondragon	Aye
V. Garza	Aye
T. Barillas	Absent

III. GOVERNANCE

A. Report Local Indicators

B. Present LCAP for approval

B. Smith made a motion to approve the LCAP for SY2024-25 as presented.
E. Castillo seconded the motion.
The components of the LCAP for the 2024–2025 LCAP year must be posted as one document assembled in the following order:
• LCFF Budget Overview for Parents
• 2023–24 LCAP Annual Update
• Plan Summary • Engaging Educational Partners
• Goals and Actions
• Increased or Improved Services for Foster Youth, English Learners, and Lowincome students
• Action Tables
• Instructions

The board **VOTED** unanimously to approve the motion.

Roll Call	
T. Barillas	Absent
E. Castillo	Aye
N. Mondragon	Aye
B. Smith	Aye
V. Garza	Aye

C. Local Area Option for credentialed educators

B. Smith made a motion to a motion to approve the use of the Local Area Option for the following JJMS staff who will be teaching in the 2024-25 school year. Leslie Gameros, holder of a Clear Multiple Subject credential (210082851), will be authorized to teach ELA in a departmentalized setting. Jacqueline Estrada, holder of a Preliminary Multiple Subject credential (230173639), will be authorized to teach ELA in a departmentalized setting. Sohail Bhatri, holder of a Preliminary Single Subject Science (230187887) will be authorized to teach Math in a departmentalized setting. Mason Antone, holder of a Clear Multiple Subject credential (200121674) will be authorized to teach Math and/or Social Studies in a departmentalized setting. Griselda Lara, holder of a Clear Multiple Subject credential (230029823) is authorized to teach ELA in a departmentalized setting. Paola Reyes-Guerrero, holder of a Clear Multiple Subject credential (230147938) is authorized to teach ELA and/or Math in a departmentalized setting.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
B. Smith	Aye
N. Mondragon	Aye
V. Garza	Aye
T. Barillas	Absent

D. Workplace Violence Prevention plan- FYI

All employers who have more than 50 employees must develop a Workplace

E. Bell Schedule and Instructional minutes for 2024-25 school year

V. Garza made a motion to approve the Bell Schedule for 24-25 as presented.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Absent
E. Castillo	Aye
V. Garza	Aye
N. Mondragon	Aye
B. Smith	Aye

F. Report from Annual LAUSD Oversight visit

- The Fiscal category improved from a 2 to a 3 compared to last year.
- The LAUSD team expressed concerns about the meals issued to all staff during professional development.
- CLA has never expressed concerns
- The timeliness of deposits was also addressed.
    - The board suggested talking to the bank to request an on-site machine to deposit checks.

G. CLOSED SESSION : Evaluation of a public employee Executive Director Myranda Marsh

V. Garza made a motion to go into closed session at 8:19pm for the evaluation of a public employee Executive Director Dr. Myranda Marsh.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
T. Barillas	Absent
N. Mondragon	Aye
V. Garza	Aye
E. Castillo	Aye

B. Smith made a motion to come out of closed session at 8:44pm.
V. Garza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
E. Castillo	Aye
V. Garza	Aye
T. Barillas	Absent
N. Mondragon	Aye

H. Executive Director compensation and agreement

B. Smith made a motion to approve the employment of Myranda Marsh as Executive Director for the 2024-25 school year with a salary of $158,702 in addition to a $10,000 performance stipend for the 2024-25 school year and other compensation as described in the attached agreement.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
N. Mondragon	Aye
E. Castillo	Aye
T. Barillas	Absent
V. Garza	Aye

B. Smith made a motion to adjourn the meeting at 8:50pm.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
T. Barillas	Absent
V. Garza	Aye
E. Castillo	Aye
B. Smith	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
B. Smith

Documents used during the meeting

- 24.25 JJMS EPA Spending Plan.pdf
- 24-25 Title Application - JJMS.pdf
- 24-25 JJMS Budget - Detailed (1).pdf
- 24-25 JJMS Budget (1).pdf
- Prop-28-AMS-School-Site-Expenditure- James Jordan Middle School.xlsx.pdf
- JJMS Local Indicators.docx
- James Jordan LCAP Ed Partner Engagement Slides_2023-24.pptx
- JJMS_LCAP_2025_BoardApproved.pdf
- 2024-25 Bell Schedule.pdf
- JMSJRDN 8195 - Annual Performance-Based Oversight Visit Report 2023-2024.pdf