APPROVED

James Jordan Middle School Board of Trustees

Minutes

December Board Meeting

Date and Time
Thursday December 14, 2023 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

Tiffany Barillas will be participating from 333 South Alameda Los Angeles, CA. The agenda will be posted for 72 hours at that location and the public may participate from that address.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
+16468769923,,84542354836#,,,,*42668767# US (New York)
+16699006833,,84542354836#,,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith, E. Castillo, P. Lambros, S. Belle, S. Juarez, T. Barillas (remote)

Trustees Absent

N. Mondragon

Trustees who arrived after the meeting opened
T. Barillas

Guests Present
D. Jones (remote), G. Lara, M. Marsh

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Dec 14, 2023 at 7:00 PM.

C. Approve Minutes

S. Belle made a motion to approve the minutes from Regular Board Meeting on 11-16-23.
P. Lambros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
B. Smith	Aye
T. Barillas	Absent
S. Juarez	Aye
P. Lambros	Aye
N. Mondragon	Absent
E. Castillo	Aye

D. Public Comment

II. Finance

A. Fiscal report

T. Barillas arrived.
S. Belle made a motion to approve the financials presented including cash flow, check register, and balance sheet.
P. Lambros seconded the motion.

- News from the Charter School Development Center was reviewed.
  - 68 billion dollars deficit
  - Migration out of California

- CA tax structure
- Unemployment rate increased from 3.8% to 4.8%

- COLA
  - Expected COLA 1% instead of previous years of about 3.94%
  - May revise will determine the actual COLA
- Dr. Marsh - We saw the fiscal cliff was coming. Fall of 24-25 was expected to be bad.
- LCAP Mid-Year Review
  - An important part of the budget process
  - A status needs to be presented with the progress of the LCAP
  - Increase and approve services
  - Student feedback will be required in 24-25 school year
- DJones answered a question about payment to LLC from a previous board meeting
  - Rent payment goes through the net lease.
  - New requirement
  - Recorded in this manner instead of a journal entry.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
B. Smith	Aye
S. Juarez	Aye
N. Mondragon	Absent
E. Castillo	Aye
P. Lambros	Aye
T. Barillas	Aye

B. Presentation of the FY 2022-23 Audit prepared by CLA

P. Lambros made a motion to approve and accept the independent fiscal audit for FY 2022-23 as presented at this meeting.
S. Belle seconded the motion.

- The audit was reviewed by Ms. Jones
- Ms. Jones discussed her conversation with the auditors about the right of use
- The summary of the audit review was presented
- No audit findings

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
S. Juarez	Aye
N. Mondragon	Absent
E. Castillo	Aye

Roll Call

B. Smith	Aye
T. Barillas	Aye
P. Lambros	Aye

III. Academic Excellence

A. Provisional Intern Permit

S. Belle made a motion to approve and instruct the JJMS leadership to submit a Provisional Intern Permit application for Karla A. Salas in the area of Educational Specialist.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
B. Smith	Aye
P. Lambros	Aye
E. Castillo	Aye
S. Belle	Aye
S. Juarez	Aye
N. Mondragon	Absent

B. Academic Progress according to the iReady diagnostic

IV. Closing Items

A. Adjourn Meeting

6th and 7th grade data shows improvement in both ELA and Math.

8th-grade students are struggling
B. Smith made a motion to adjourn the meeting at 7:55pm.
S. Belle seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
N. Mondragon	Absent
T. Barillas	Aye
S. Belle	Aye
P. Lambros	Aye
S. Juarez	Aye
B. Smith	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- 08.2023 JJMS Board Package.pdf
- James Jordan Audit Draft FY23 12.12.23.pdf
- JJMS iReady Comparison 2023-24 End of Q2.pdf