APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday September 21, 2023 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

Bridget Smith will be participating from 500 Powder Springs Street, Marietta GA 30064.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community

interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith (remote), E. Castillo, S. Belle, S. Juarez, T. Barillas

Trustees Absent
N. Mondragon, P. Lambros

Guests Present
DeAnna Jones (remote), G. Lara, P. Reyes-Guerrero, Rebecca Saltoon, V. Albores

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Sep 21, 2023 at 7:04 PM.

C. Approve Minutes

S. Belle made a motion to approve the minutes from Regular Board Meeting on 08-17-23.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
E. Castillo	Aye
B. Smith	Aye
N. Mondragon	Absent
P. Lambros	Absent
S. Belle	Aye
S. Juarez	Aye

D. PUBLIC COMMENT

Ms. Gameros would like to invite the Board of Trustees to join our Book Fair- Family Night on 9/28/2023 next week. If there are any donations/book donations from the board for the book fair we would appreciate your support!
Thank you!

II. FINANCE

A. Consolidated Application for Federal Funds

S. Belle made a motion to approve the Consolidated Application for 2023-24 federal funding under various Title programs.
E. Castillo seconded the motion.
Ms. Jones presented the 2023-24 Application for Federal Funding.
Smith- We do this every year to sign for funding
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Juarez	Aye
S. Belle	Aye
T. Barillas	Aye
B. Smith	Aye
N. Mondragon	Absent
P. Lambros	Absent
E. Castillo	Aye

B. Unaudited Actuals to close out the 2022-23 school year

E. Castillo made a motion to to approve the Unaudited actuals to close out the 2022-23 school year.
S. Juarez seconded the motion.
Jones- Presented the 2022- 23 Unaudited Actuals to close the school year.

- Documents attached, including the calculation spreadsheet, the verification form, and the dashboard showing the JJMS finances.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Lambros	Absent
S. Belle	Aye
T. Barillas	Aye
B. Smith	Aye
E. Castillo	Aye
S. Juarez	Aye
N. Mondragon	Absent

C. Consideration of purchase of 10 person vans

E. Castillo made a motion to table the consideration of the purchase of two 10 person vans for the October board meeting.
T. Barillas seconded the motion.

- What are the risks and liabilities to save $20,000?
- Let's look for other options:
  - the cost to finance?
  - the cost of insurance?
  - the cost of maintenance?

The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
T. Barillas	Aye

Roll Call

E. Castillo	Aye
N. Mondragon	Absent
S. Belle	Aye
S. Juarez	Aye
P. Lambros	Absent

III. Academic Achievement

A. Local Area Option to teach departmentalized math in grades 6-8 for VERONICA RAMOS

S. Juarez made a motion to to approve a Local Area Option for Veronica RAMOS (Doc#230223120) to teach departmentalized math in grades 8 and under for the 2023-24 school year in accordance with EC §44256(b).
T. Barillas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
B. Smith	Aye
N. Mondragon	Absent
S. Juarez	Aye
P. Lambros	Absent
T. Barillas	Aye
E. Castillo	Aye

B. Provisional Intern Permit for Jose Prieto

S. Belle made a motion to authorize JJMS to apply for a Provisional Intern Permit in Multiple Subjects on behalf of Jose Prieto.
S. Juarez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Absent
S. Belle	Aye
T. Barillas	Aye
S. Juarez	Aye
B. Smith	Aye
E. Castillo	Aye
P. Lambros	Absent

C. Short Term Staff Permit as allowed by Title 5, California Code of Regulations, Section 80021

B. Smith made a motion to to apply for a Short Term Staff Permit for Eloy Rodriguez as he prepares to become a University Intern in Special Education and JJMS will pay for

online tuition in a mutually agreeable credential program as long as E. Rodriguez serves satisfactorily in the Special Day position.
S. Juarez seconded the motion.
Saltoon- Highly recommends Mr. Rodriguez for the position of Educational Specialist teaching our Special Day program.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
T. Barillas	Aye
S. Juarez	Aye
S. Belle	Aye
P. Lambros	Absent
B. Smith	Aye
N. Mondragon	Absent

D. Sufficiency of Williams materials- textbook list and forms confirming student access

S. Belle made a motion to declare that JJMS has sufficient instructional materials for each individual student.
T. Barillas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
P. Lambros	Absent
E. Castillo	Aye
T. Barillas	Aye
N. Mondragon	Absent
S. Belle	Aye
S. Juarez	Aye

E. Academic Calendar for 2023-24, Bell Schedule & Instructional Minutes

S. Belle made a motion to approve the 2023-24 Academic Calendar, Bell Schedule, and the Instructional Minutes.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
B. Smith	Aye
S. Juarez	Aye
P. Lambros	Absent
N. Mondragon	Absent
S. Belle	Aye
E. Castillo	Aye

IV. Governance

A. CLOSED SESSION: Confidential Student Discipline Matter – Consideration of Potential Expulsion Case No.: 2023001

S. Belle made a motion to go into CLOSED session to discuss a confidential matter at 8:21pm.
S. Juarez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
B. Smith	Aye
T. Barillas	Aye
N. Mondragon	Absent
S. Juarez	Aye
P. Lambros	Absent
E. Castillo	Aye

B. Smith made a motion to approve the stipulated explusion with suspended enforcement regarding case number 2023001.
S. Juarez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
P. Lambros	Absent
S. Juarez	Aye
S. Belle	Aye
T. Barillas	Aye
N. Mondragon	Absent
E. Castillo	Aye

B. Strategic Plan priorities

Smith- we are working on our 5 year strategic plan. Dr. Marsh has made a list of priorities:

1. CAASPP scores should make steady progress towards a goal of the majority of students earning a passing score of 3 indicating that they are on grade level in ELA, Math and Science.
2. The Strathern property will be developed under a CUP and a gymnasium will be built on that property. Parking and traffic abatement will also be part of the use of Strathern.
3. A sucession plan for training current administrators to move upwards in leadership will be implemented.

4. Renewal Petition will be submitted to LAUSD in Fall of 2027, before the expiration date of the current charter in June of 2028.
5. A robust program of social emotional support and mental health services will be maintained with the result of reducing the frequency of drug use on campus and suicidal students needing hospitalization.

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to end the meeting at 8:58pm.
T. Barillas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
B. Smith	Aye
T. Barillas	Aye
P. Lambros	Absent
S. Belle	Aye
S. Juarez	Aye
N. Mondragon	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:59 PM.

Respectfully Submitted,
P. Reyes-Guerrero

Documents used during the meeting

- FY23-24 JJMS - AppforFndng.pdf
- Signed JJMS Unaudited Actuals Cert Form.pdf
- FY23 UAR LAUSD SpEd Template - JJMS.xlsx
- 06.2023 JJMS Financials.pdf
- WilliamsVisit23_24- Middle School Instructional Materials Survey.pdf
- The Instructional Minutes calculation_JJMS_23_24.docx-EmbeddedFile.xlsx - Sheet1.pdf
- 2023-24 Bell Schedule.pdf
- 2023-24 JJMS Academic Calendar (3).pdf