APPROVED

# James Jordan Middle School Board of Trustees

# Minutes

## Regular Board Meeting

**Date and Time**
Thursday December 1, 2022 at 7:00 PM

This Board Meeting is open to the public.
IN ACCORDANCE WITH ORDERS FROM
GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. The right to teleconference continues under AB 361 because California public health officials continue to declare that a state of emergency, requiring social distancing measures, still exists in Calfornia, particularly in Los Angeles County. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
+16468769923,,84542354836#,,,,*42668767# US (New York)
+16699006833,,84542354836#,,,,*42668767# US (San Jose)

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of

www.jamesjordanms.com.
2. **ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.**
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

---

**Trustees Present**
B. Smith (remote), N. Mondragon (remote), R. Edelen (remote), S. Belle (remote), T. Barillas (remote)

**Trustees Absent**
P. Lambros

**Trustees who arrived after the meeting opened**
T. Barillas

**Guests Present**
G. Lara (remote), M. Marsh (remote)

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Dec 1, 2022 at 7:10 PM.

### C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Regular Board Meeting on 11-17-22.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| B. Smith | No |
| N. Mondragon | No |
| R. Edelen | No |
| P. Lambros | Absent |
| T. Barillas | Absent |
| S. Belle | No |

### D. PUBLIC COMMENT

T. Barillas arrived at 7:15 PM.

## II. Governance

### A. Consideration of Earthquake and Flood insurance

B. Smith made a motion to authorize payment for Earthquake and Flood insurance to be bounded immediately as of today, 12/01/2022, with Golden Bear as described in the earthquake coverage proposal.
N. Mondragon seconded the motion.
Barillas- Did we find out if other schools have their own insurance?

Smith- Yes. Other schools do have it.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Belle | Aye |
| N. Mondragon | Aye |
| P. Lambros | Absent |
| R. Edelen | Aye |
| B. Smith | Aye |
| T. Barillas | Aye |

### B. Local Area Option credentialing for Leslie Gameros

B. Smith made a motion to approve the assignment of Leslie Gameros, Credential number 160158941, as a departmentalized ELA teacher for the 2022-23 school year under EC §44256(b).
N. Mondragon seconded the motion.
EC §44256(b) allows any school to employ the holder of a multiple-subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

This coursework has been verified using transcripts from the employee's university.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| B. Smith | Aye |
| R. Edelen | Aye |
| P. Lambros | Absent |
| N. Mondragon | Aye |
| S. Belle | Aye |
| T. Barillas | Aye |

B. Smith made a motion to adjourn meeting 7:21 pm.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| T. Barillas | Aye |
| N. Mondragon | Aye |
| B. Smith | Aye |
| R. Edelen | Aye |
| S. Belle | Aye |
| P. Lambros | Absent |

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM.

Respectfully Submitted,
G. Lara

### Documents used during the meeting

- James Jordan Middle School and Phoenix Facilities LLC - Earthquake coverage proposal ver 1.pdf