APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday May 18, 2023 at 7:00 PM

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

Bridget Smith will be participating from 500 Powder Springs Street, Marietta GA 30064.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
E. Castillo, N. Mondragon, P. Lambros, S. Juarez

Trustees Absent
B. Smith, S. Belle, T. Barillas

Guests Present

E. Hodes (remote), G. Lara, M. Marsh, P. Reyes-Guerrero, V. Albores, jacqueline estrada (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Mondragon called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday May 18, 2023 at 7:06 PM.

C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Board Meeting on 04-20-23.
E. Castillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Absent
S. Juarez	Aye
T. Barillas	Absent
E. Castillo	Aye
B. Smith	Absent
N. Mondragon	Aye
P. Lambros	Aye

D. PUBLIC COMMENT

No public comments

E. Lead Teacher Report

Ms. Estrada- Lead Teacher Report
Grade Level Reports

- 6th Grade Field Trip to the CA Science Center in May
- 7th Grade Field Trip to the CA Science Center in May
- 8th Grade is working on all of the end-of-the-year fun activities

II. FINANCE

A. Line item for protection of Strathern Property

P. Lambros made a motion to approve $15,947.95 for the security system to be added to our Strathern property.
N. Mondragon seconded the motion.
Mr. Albores is proposing to add cameras to the Strathern Property.

It is essential that we protect our Stratern Property.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Lambros	Aye
N. Mondragon	Aye
S. Belle	Absent
E. Castillo	Aye
B. Smith	Absent
T. Barillas	Absent
S. Juarez	Aye

B. Fiscal Policy alignment update

N. Mondragon made a motion to approve the updated Fiscal Policy as presented.
S. Juarez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Castillo	Aye
S. Juarez	Aye
B. Smith	Absent
S. Belle	Absent
P. Lambros	Aye
T. Barillas	Absent
N. Mondragon	Aye

C. Retention of experienced employees and teachers that are able to get extraordinary performance on CAASPP test results.

N. Mondragon made a motion to approve the attached proposal for compensation based on CAASPP test scores as presented.
E. Castillo seconded the motion.
In preparation for our charter renewal, JJMS will connect teacher effectiveness and raising student achievement. Proposing a maximum of $6,000. Test scores come in June and they will be paid the following year.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Absent
E. Castillo	Aye
S. Juarez	Aye
S. Belle	Absent
N. Mondragon	Aye
P. Lambros	Aye
T. Barillas	Absent

III. California Department of Education required accountability measures

A. public hearing of proposed 2023-24 LCAP

The draft of the LCAP for 2023-24 was presented.

Comment from Mr. Santos Juarez, his experience with LAUSD attendance goals is set at an overall 97%. LAUSD also looks at individual student attendance.

JJMS has a support team that will reach out to parents of students who are absent for more than 7 days.

IV. GOVERNANCE

A. School Calendar

N. Mondragon made a motion to approve the 2023-24 JJMS School Calendar as presented.
S. Juarez seconded the motion.
Mrs. Lara presented the 2023-24 calendar. JJMS aligns the school calendar with LAUSD. Some key features are in Winter; there will be 3 weeks off. In Spring, there will be 2 weeks off. On Veterans' Day, we have scheduled an ALL-staff training day. We have a 4 day weekend on Memorial Day. JJMS will have a total of 179 days of instructions.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Absent
T. Barillas	Absent
P. Lambros	Aye
E. Castillo	Aye
B. Smith	Absent
S. Juarez	Aye
N. Mondragon	Aye

B. Executive Director evaluation, compensation and agreement timeline

Mr. Albores reminded the board of Dr. Marsh, JJMS Executive Director's 2023-24 agreement deadline. A draft of the agreement will be shared. It was suggested that it be presented to Dr. Marsh by July.

V. Closing Items

A. Adjourn Meeting

E. Castillo made a motion to adjourn the meeting at 8:01pm.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
P. Lambros	Aye
S. Belle	Absent
B. Smith	Absent
E. Castillo	Aye
T. Barillas	Absent
S. Juarez	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
P. Reyes-Guerrero

Documents used during the meeting

- Verkada Quote for Strathern.pdf
- May 2023-24 Fiscal Policies updated 5.17.23.docx
- Retention of teachers CAASPP scores.pdf
- JJMS_LCAP_2023-24_Public Hearing Draft.pdf
- 2023-24 JJMS Academic Calendar .pdf