APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday February 16, 2023 at 7:00 PM

This Board Meeting is open to the public.
There will be a meeting on campus but the public can access the meeting will also allow online participation via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
+16468769923,,84542354836#,,,,*42668767# US (New York)
+16699006833,,84542354836#,,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following

guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If
you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith, E. Castillo, N. Mondragon, P. Lambros, R. Edelen, S. Belle, T. Barillas

Trustees Absent
None

Non Voting Members Present
S. Juarez

Guests Present
E. Hodes, G. Lara, M. Marsh (remote), P. Reyes-Guerrero

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Feb 16, 2023 at 7:09 PM.

C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Board Meeting on 01-19-23.
P. Lambros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Edelen	Aye
T. Barillas	Aye
P. Lambros	Aye
E. Castillo	Aye
N. Mondragon	Aye
S. Belle	Aye
B. Smith	Aye

D. PUBLIC COMMENT

No public comment

E. Candidate for board membership

P. Lambros made a motion to install Santos Juarez as a board member effective immediately.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Edelen	Aye
B. Smith	Aye
T. Barillas	Aye
N. Mondragon	Aye
S. Belle	Aye
E. Castillo	Aye
P. Lambros	Aye

II. FINANCE

A. Review and approved filed reports

B. Smith made a motion to approve the Unaudited Actuals from 21-22 and First Interim 22-23 reports.
Required review of financial documents.

Santos Juarez-Aye
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
T. Barillas	Aye
N. Mondragon	Aye
P. Lambros	Aye
B. Smith	Aye
R. Edelen	Aye
E. Castillo	Aye

B. Board resolution for additional loan for purchase of Strathern property.

P. Lambros made a motion to have the Board Secretary Nancy Mondragon sign the JJMS document as well as the Phoenix Facilities document to secure the additional loan money from Self-Help for the purchase of the property on Strathern.
E. Castillo seconded the motion.
Closing escrow on the 22
JJMS will pay rent from Phoenix Facilities LLC.
The by-laws are the same as the Phoenix Facilities LLC.
The board members for Phoenix Facilities are the same members as the JJMS board of trustees.
Barillas- How are the revenues funneling back?
Evan- Working with LevelField to document payments.
Barillas- Is Phoenix LLC a non-profit?
Evan- They share a tax ID with James Jordan MS.
Marsh- SB740 is the law that created the reimbursement program for Charter Schools.
The independent auditor covered the legality between James Jordan MS and Phoenix LLC.

Santos Juarez- Aye
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Barillas	Aye
E. Castillo	Aye
R. Edelen	Aye

Roll Call

B. Smith	Aye
S. Belle	Aye
N. Mondragon	Aye
P. Lambros	Aye

III. Governance

A. Metal detectors: pros and cons

What is the research on schools that have mental detectors and how it compares to those without?
There is no less violence between both according to the cited article.
Smith- How do you feel about this as a parent?
Castillo- Policies already installed are already working. It would also impact the community. It would create a different reputation for the school in the community.
Edelen- Metal detectors are not a pleasant experience. Mental health is a priority.
Juarez- Mental health resources would be more beneficial overall.

B. Brainstorming for JJMS 3-5 year strategic plan

Smith- A strategic plan needs to be developed and put in place. Everyone will come together and build one. It should be concise. It supports SMART goals. This also aligns with the JJMS mission and vision, the community, teachers, parents, and students. Responsible for the evaluation of the Executive Director.

- Campus Development
- Community Outreach
- Parent/Staff/Student Engagement
- Academic Achievement
- Fiscal Sustainability
- Leadership Succession

Marsh-

1. Full Enrollment to meet our loan obligations
2. Provide an atmosphere that can demonstrate clear academic achievement for all students
3. Create a work environment that attracts the best talent
4. Fiscal Stability
5. Legal Compliance

B. Smith made a motion to adjourn the meeting at 8:45pm.
E. Castillo seconded the motion.
Santos Juarez- Aye

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
T. Barillas	Aye
E. Castillo	Aye
P. Lambros	Aye
N. Mondragon	Aye
R. Edelen	Aye
B. Smith	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
B. Smith

Documents used during the meeting

- S Juarez board resume.pdf
- JJMS UAR 21.22 - Form 62.pdf
- JJMS FY22.23 First Interim Form 62.pdf
- 23 02 09 JJMS Resolution STRATHERN (4864-9726-8816.v1).docx
- 23 02 09 LLC Resolution STRATHERN (4867-8326-7920.v1).pdf
- JJMSBOT Strategic Plan Update.vBSMITH1022pptx.pptx