APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Tuesday February 9, 2016 at 6:00 PM

Location
JJMS campus L building

This board meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609. **The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672**

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.

b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496) Each speaker is limited to 3 minutes in English and 6 minutes with translation. Only Spanish translation will be provided by the school.

Trustees Present
F. Macauley (remote), J. Boafo, J. LaBarbera (remote), J. Stoneburner, M. Avila, S. Cornell, T. Rivera-Tubbs (remote)

Trustees Absent
None

Trustees who arrived after the meeting opened
J. LaBarbera, T. Rivera-Tubbs

Guests Present
M. Malone, M. Marsh (remote), T. Dominguez, T. Stanton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Tuesday Feb 9, 2016 at 6:14 PM.

C. Approve Minutes

S. Cornell made a motion to approve minutes from the Board Meeting on 01-12-16 Board Meeting on 01-12-16.
J. Boafo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Boafo	Aye
S. Cornell	Aye
F. Macauley	Abstain
T. Rivera-Tubbs	Aye
M. Avila	Aye
J. Stoneburner	Aye

T. Rivera-Tubbs arrived.

II. Governance

A. Candidate for Board Membership.

J. Stoneburner made a motion to table the agenda item until the March meeting.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Rivera-Tubbs	Aye
M. Avila	Aye
S. Cornell	Aye
F. Macauley	Aye
J. Stoneburner	Aye
J. Boafo	Aye

B. Safe School Plan

T. Stanton arrived.
J. Stoneburner made a motion to approve the Safe Schools Plan as presented on February 9th, 2016.
S. Cornell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

F. Macauley	Aye
J. Stoneburner	Aye
S. Cornell	Aye
T. Rivera-Tubbs	Aye
M. Avila	Aye
J. Boafo	Aye

III. Academic Excellence

A. Lead Teacher Report

John Stoneburner made a motion to table the lead teacher report until next meeting.

B.

School Data

C. EDUCATOR EFFECTIVENESS PLAN

D. Performance pay stipends for Classified and Admin staff

J. LaBarbera arrived.
J. Stoneburner made a motion to delegate the final decision on stipends to the Executive Director.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
S. Cornell	Aye
F. Macauley	Aye
M. Avila	Aye
J. Boafo	Aye
T. Rivera-Tubbs	Aye

IV. Finance

A. School Financial Summary Report

F. Macauley made a motion to approve the school financial summary report.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. Stoneburner	Aye
S. Cornell	Aye
T. Rivera-Tubbs	Aye
F. Macauley	Aye
M. Avila	Aye

B. Tax Returns

J. Stoneburner made a motion to approve the 2014 tax returns and delegate Dr. Marsh to sign the e-file form as submitted.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

F. Macauley	Aye
M. Avila	Aye
J. LaBarbera	Abstain
T. Rivera-Tubbs	Aye
J. Stoneburner	Aye

Roll Call	
J. Boafo	Aye
S. Cornell	Aye

C. Winter Con App

D. Update Bank Account Signators

J. Stoneburner made a motion to for the Board of Trustees to approve the changes to our Pacific Western bank account for: 1. Sandro Lanni and Maryalice Jordan-Marsh are to be removed as signators of this account 2. Maria N. Alvarado and John Stoneburner are to be added as signators of this account 3. Myranda S. Marsh is to be kept as signator to this account.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
T. Rivera-Tubbs	Aye
S. Cornell	Aye
J. Boafo	Aye
J. Stoneburner	Aye
F. Macauley	Aye
M. Avila	Aye

V. Other Business

A. Future Agenda Items

1. Audit report
2. Teacher educator effectiveness grant
3. Second interim report
4. Ms. Alvarado will provide a math open ended question for the board.

VI. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
F. Macauley	Aye
T. Rivera-Tubbs	Aye
S. Cornell	Aye
M. Avila	Aye
J. Stoneburner	Aye
J. Boafo	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,
T. Dominguez