APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Monday December 1, 2014 at 6:00 PM

Location
L building of JJMS campus

Trustees Present
F. Macauley, J. LaBarbera (remote), J. Stoneburner, L. Yancsurak, M. Avila, S. Cornell, T. Rivera-Tubbs

Trustees Absent
J. Boafo

Trustees who arrived after the meeting opened
F. Macauley

Guests Present
A. Peterson, J. Green, M. Alvarado, M. Marsh, T. Stanton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Monday Dec 1, 2014 at 6:12 PM.

C. Approve Minutes

T. Rivera-Tubbs made a motion to approve minutes from the Board Meeting on 11-03-14 Board Meeting on 11-03-14.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Stoneburner - Aye Rivera-Tubbs- Aye LaBarbera- Aye Yancsurak- Aye Cornell-Aye.

II. Governance

A. Candidate for board membership

T. Rivera-Tubbs made a motion to to approve Maria Avila as the parent representative to the JJMS Board of Trustees.
L. Yancsurak seconded the motion.
The board **VOTED** unanimously to approve the motion.
Stoneburner - Aye Rivera-Tubbs- Aye LaBarbera- Aye Yancsurak- Aye Cornell-Aye.

B. Lead Teacher report: focus on final exams

F. Macauley arrived.
Remote.

III. Finance

A. Fiscal Policy- FDIC

J. Stoneburner made a motion to made a motion to table until the February board meeting the motion to approve that if a JJMS account exceeds, XXXX with a forecast that it will remain above that level for XXX months, the board directs the Executive Director to open an additional account with a board member as signator in order to preserve FDIC coverage.
S. Cornell seconded the motion.
The board **VOTED** unanimously to approve the motion.
Stoneburner - Aye Rivera-Tubbs- Aye LaBarbera- Aye Yancsurak- Aye Cornell-Aye Avila-Aye.

B. October Financials

T. Rivera-Tubbs made a motion to made a motion to approve the October financials-2014 First interim reporting period including income statement, check register, and balance sheet.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.
The board is aware and has been presented with the October 2014- First Interim Reporting Period July 1st -October 31st. Stoneburner - Aye Rivera-Tubbs- Aye LaBarbera- Aye Yancsurak- Aye Cornell-Aye Avila-Aye.

IV. CEO Support And Eval

A. Executive Director job description

J. Stoneburner made a motion to approve the job description for the JJMS Executive Director with recommended changes.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.
Notes: for future meeting-revisit the principals ability to approve invoices up to $1000
Stoneburner - Aye Rivera-Tubbs- Aye LaBarbera- Aye Yancsurak- Aye Cornell-Aye Avila-Aye.

V. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting at 7:42pm.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.
Stoneburner - Aye Rivera-Tubbs- Aye LaBarbera- Aye Yancsurak- Aye Cornell-Aye Avila-Aye.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
M. Alvarado