

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time

Monday July 29, 2013 at 6:00 PM

Location

R building of JJMS campus

Trustees Present

F. Macauley, J. LaBarbera, J. Munsch, J. Shelton, V. Andrews

Trustees Absent

J. Stoneburner, K. Myles, N. Shah

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Marsh called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Monday Jul 29, 2013 at 6:15 PM.

II. Governance

A. Increase the amount that triggers the requirement of a purchase order

F. Macauley made a motion to Fiscal Policy - Move to increase the trigger purchasing limit from \$100.00 to \$500.00.

J. Munsch seconded the motion.

The board **VOTED** unanimously to approve the motion.

Judy Shelton requests that Mr. Martin email a copy of the present parent handbook, and the new handbook to all board members. Please highlight the changes in the new handbook.

III. CEO Support And Eval

A. CLOSED SESSION: Personnel Evaluation TITLE:Executive Director

The Board is going into closed session topic Executive Director Performance Evaluation
6:30pm

B. Return to open session and announce action taken if any

Closed session ended at 7:22pm - Per Judy Shelton nothing to discuss.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:24 PM.

Respectfully Submitted,
J. Shelton