APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday October 20, 2022 at 7:00 PM

This Board Meeting is open to the public.
IN ACCORDANCE WITH ORDERS FROM
GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. The right to teleconference continues under AB 361 because California public health officials continue to declare that a state of emergency, requiring social distancing measures, still exists in Calfornia, particularly in Los Angeles County. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of

www.jamesjordanms.com.
2. **ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.**
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith (remote), N. Mondragon (remote), P. Lambros (remote), R. Edelen (remote), S. Belle (remote)

Trustees Absent
None

Guests Present
E. Hodes (remote), G. Lara (remote), J. Chavez (remote), Lee J. Rosenberg (remote), P. Reyes-Guerrero (remote), Tiffany Barillas (remote), V. Albores (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Oct 20, 2022 at 7:00 PM.

C. Approve Minutes

N. Mondragon made a motion to approve the minutes from Regular Board meeting on 09-22-22.
S. Belle seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
S. Belle	Aye
P. Lambros	Aye
R. Edelen	Aye
B. Smith	Aye

D. Determination of need for online board meetings

R. Edelen made a motion to hold all board meetings online for the next 30 days.
S. Belle seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Edelen	Aye
N. Mondragon	Aye
B. Smith	Aye
S. Belle	Aye
P. Lambros	Aye

E. PUBLIC COMMENT

Smith- Recognizing guest. Tifanny Barillas- Board candidate

F. LEAD TEACHER REPORT

Mr. Chavez

- Observation is going well
- At first, the internet was unstable but now it's great
- Events have happened or are on the horizon
- Flag Football 4-0
- Robotics happened today
- Scholastic- the most we have ever sold

- Movie night tomorrow
- HS options night next week- 8 schools
- Halloween/ Fall Festival in the works
- Pretty Positive
- Expanded the AfterSchool
- The Great Shakeout Today

Smith asked Chavez: Anything we missed?
It is still small…but all the student have what they need

II. Financials

A. Fiscal report for August 2022

B. Smith made a motion to approve the cash flow, balance sheet, and check register for August 2022.
S. Belle seconded the motion.
Net income is significantly higher. Dr. Marsh should review figures before a budget is approved.

Item tabled from September should be reviewed and added in a future meeting.

JJMS continues to have a very strong budget.

Attendance through month 2 is at about 95%
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Edelen	Aye
P. Lambros	Aye
S. Belle	Aye
N. Mondragon	Aye
B. Smith	Aye

III. LAUSD/CDE REQUIRED BOARD ITEMS

A. Brown Act Training including summary of essential duties of a charter board

- Brown Act Training Presented by Lee Rosenberg.
- Charter School Transparency Act
- Three new laws will be effective on Jan 1, 2023.

- A meeting is a congregation when the majority of Board Members are together discussing school business.
- All committees of the board.
    - The exception is advisory committees -fact-finding.
- Serial Meetings- Hub or chain
    - Collecting information and sharing information is not allowed. In addition to a chain approach (round robin)
- Smith- Would the board need to have a public meeting to discuss strategic planning?
    - Rosenburg- Yes. It would need to be a special meeting.
        - Public comment
        - Strategic Planning- Discussion
- Jan 1, 2023
    - 3 ways for participations to participate remotely
    - Traditional expectations for remote meetings
        - Agenda posting
        - Each teleconference must be listed on the agenda
        - Votes by rollcall
        - Each location is accessible to the public
        - Members of the public must be able to hear and address the board
        - A quorum of the board must participate within the charters jurisdiction
    - AB 361
        - Finding must be made to meet virtually and make a motion to meet for the next 30 days.
    - AB 2449
        - Jan 1 2023
            - Emergency circumstances and "just cause" that prevents a member from meeting in person must have a qualifying reason.
    - Rights of the Public
        - The board can address disruptive speakers
            - Time limits and remaining in control of the meeting
            - Public can record
    - AB 2647- Jan 1, 2023
        - Documents to the public must be available within 72 hours
            - The public should be given access at the same time as the board
                - POST ON THE WEBSITE
                - Post the documents in a google folder for the public to have access
    - SB 1100 Jan 1, 2023
        - Power to remove disruptive members of the public that interfere with the meeting.

        - "Includes and not limited to"
    - Closed session
        - Litigation
        - Personnel evaluation, discipline, dismissal

B. UPDATE OF THE CAMPUS SEARCH & SEIZURE BOARD POLICY

R. Edelen made a motion to approve the updated Campus Search and Seizure Board Policy by YMC.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Mondragon	Aye
R. Edelen	Aye
B. Smith	Aye
S. Belle	Aye
P. Lambros	Aye

C. GENDER IDENTITY INCLUSIVENESS AND NONDISCRIMINATION POLICY

S. Belle made a motion to approve the GENDER IDENTITY INCLUSIVENESS AND NONDISCRIMINATION POLICY as drafted by YMC.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Mondragon	Aye
P. Lambros	Aye
S. Belle	Aye
R. Edelen	Aye
B. Smith	Aye

D. Charter School Compliance Monitoring (School Administrator’s Certification) 2022-23

Presented to the board and reminded that the board version will be completed in the coming months

IV. Governance

A. Creating a Strategic Plan for JJMS

B. Smith made a motion to table the discussion for the strategic plan for the November 2022 board meeting.

N. Mondragon seconded the motion.

- Moving forward for JJMS
- Governance, board oversight, diversity, equity, and diversity
- Fundraising
- Financial goals
- Facility improvements
- How are we utilizing our resources
- Student Performance
- Goal Achievement
- Director Evaluation

. Governance Academy Training
A quote was given at about $68K to hire a consultant.

Smith asked the board to consider the need to hire a consultant or begin this process as a board.

Mondragon- Let's do it.

Barillas- universities may have consulting groups as a resource. Pitching to pro bonus.

Smith- Building it together would develop a skillset.

The board discussed and would need more time to develop questions.

The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Edelen	Aye
B. Smith	Aye
P. Lambros	Aye
S. Belle	Aye
N. Mondragon	Aye

B. Governance Academy Training

Smith- Governance training is to fully understand the function of a board member.

Attend via Zoom November 1 through November 2nd, 5:30pm -7:30pm

Mondragon- Yes
Bell- Yes

Lara will send out RSVP information

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn the meeting at 9:08pm.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Belle	Aye
B. Smith	Aye
P. Lambros	Aye
R. Edelen	Aye
N. Mondragon	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- 8.2022 JJMS Board Package.pdf
- 2022 JJMS_Student_Campus_Search_and_Seizure_Policy .docx (2).pdf
- 2022 Gender Inclusiveness and Nondiscrimination Policy & Safety Plan .docx.pdf
- Charter School Compliance Monitoring (School Administrator’s Certification) 2022-23.pdf