APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday August 18, 2022 at 7:00 PM

This Board Meeting is open to the public.
IN ACCORDANCE WITH ORDERS FROM
GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. The right to teleconference continues under AB 361 because California public health officials continue to declare that a state of emergency, requiring social distancing measures, still exists in Calfornia, particularly in Los Angeles County. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of

www.jamesjordanms.com.
2. **ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.**
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith (remote), P. Lambros (remote), R. Edelen (remote), S. Belle (remote)

Trustees Absent
N. Mondragon

Trustees who arrived after the meeting opened
P. Lambros

Guests Present
Devin Walker (remote), E. Hodes (remote), G. Lara (remote), M. Marsh (remote), P. Reyes-Guerrero (remote), V. Albores (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Aug 18, 2022 at 7:03 PM.

C. Approve Minutes

S. Belle made a motion to approve the minutes from Board Meeting on 06-16-22.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
N. Mondragon	Absent
R. Edelen	Aye
P. Lambros	Absent
S. Belle	Aye

P. Lambros arrived at 7:05 PM.

D. Determination of need for online board meetings

B. Smith made a motion to Hold all board meetings online for the next 30 days.
S. Belle seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
N. Mondragon	Absent
B. Smith	Aye
P. Lambros	Aye
R. Edelen	Aye

E. First days of School - Principal's report

Lara- Teachers are fully staffed. We still need additional classified staff and a school counselor. All staff is stepping in to support all departments as a community.
JJMS still has a waitlist in every grade level with an expected 450 by the end of next week.
Guerrero- A family of triplets shared how grateful they were to be part of our school community
Albores- The parents gave feedback about the parking lot, and they stated that we are quick to react to improve the pickup.

F.

PUBLIC COMMENT

No public comment

II. Financials

A. Consolidated Application

B. Smith made a motion to approve the Spring Consolataded Application.
P. Lambros seconded the motion.
Evan- Reporting all the title funding buckets. Money from the federal government. Title II- teacher quality to improve student achievement (professional development, tuition reimbursement). Making sure homeless students have the proper equipment. Are there any questions?

Board- No

The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Smith	Aye
R. Edelen	Aye
S. Belle	Aye
N. Mondragon	Absent
P. Lambros	Aye

B. GENERAL OVERVIEW of Budget including out years 2023-24, 2024-25.

Dr. Marsh- The state of CA is always in motion to change the funds that schools get. End of the year projections.

- JJMS would have 1.2 million by the end of 2023 and 2.2 million by the end of 2024.
- Schools were held harmless for 21-22.
- 57 days of cash on hand by the end of this school year. Not including the 1.1 million dollars coming in.

C. Health care premiums for employees

B. Smith made a motion to 1. increase the health care premium for individuals from $600 to $700 per month 2. For families or employees whose costs are over the individual allowance due to age, approve an increase from $700 to $800 per month. 3. The Board of Trustees of JJMS adopts a policy that if two employees are married or domestic partners, JJMS will provide them double our individual premium contribution for the purchase of a single primary family plan of medical, dental, and vision coverage.
R. Edelen seconded the motion.

- Increase in the premium for health care, $600 to $700 for individuals and $700 to $800 for individuals adding dependents.
- Add the following change to the policy. "If two JJMS staff members are married or registered as domestic partners, we propose that they can combine their individual premium contributions to purchase a single family plan."
- Smith- Add a scenario for employees to understand.
- Both employees would be on a single-family plan.

The board **VOTED** unanimously to approve the motion.

Roll Call	
P. Lambros	Aye
B. Smith	Aye
N. Mondragon	Absent
S. Belle	Aye
R. Edelen	Aye

III. LAUSD REQUIRED BOARD ITEMS

A. LAUSD inspection report from June 2022

Dr. Marsh- Every year LAUSD visits JJMS, and we receive scores of 3s and 4 for the 2022 oversight visit. The max score is a 4.

No corrective actions are required. Suggestions were noted in the report.

IV. Governance

A. Renewal of Board Member terms

P. Lambros made a motion to renewing the terms for 2 years for Ms. Bridget Smith and Ms. Nancy Mondrangon.
S. Belle seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
N. Mondragon	Absent
R. Edelen	Aye
P. Lambros	Aye
S. Belle	Aye
B. Smith	Aye

B. CLOSED SESSION FOR REAL ESTATE NEGOTIATIONS: parcel APN 2103-009-024 at 8pm PST.

B. Smith made a motion to go into closed session for REAL ESTATE NEGOTIATIONS: parcel APN 2103-009-024.

S. Belle seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Absent
P. Lambros	Aye
B. Smith	Aye
R. Edelen	Aye
S. Belle	Aye

C. Return to Open Session: announce any action taken in closed session real estate negotiations

B. Smith made a motion to Immediately approve Dr. Myranda Marsh to proceed with the letter of intent and sign a purchase agreement authorizing $16,000 for a feasibility study and $28,680 for a security deposit for parcel APN 2103-009-024.
P. Lambros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Edelen	Aye
S. Belle	Aye
B. Smith	Aye
P. Lambros	Aye
N. Mondragon	Absent

D. CLOSED SESSION: personnel evaluation CEO/Executive Director Myranda Marsh

B. Smith made a motion to go into closed session at 8:39pm to discuss the personnel evaluation CEO/Executive Director for Dr. Myranda Marsh.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
N. Mondragon	Absent
B. Smith	Aye
P. Lambros	Aye
R. Edelen	Aye

E. OPEN SESSION returns to set compensation for the Executive Director

B. Smith made a motion to give Dr. Myranda Marsh a $10,000 bonus in recognition for superior performance during the 2021-22 school year and table compensation until the September regular board meeting.
P. Lambros seconded the motion.
Evaluation will be presented in September
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
S. Belle	Aye
R. Edelen	Aye
P. Lambros	Aye
N. Mondragon	Absent

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn the meeting at 9:08pm.
P. Lambros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
R. Edelen	Aye
N. Mondragon	Absent
S. Belle	Aye
P. Lambros	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- AUGUST 2022 COVID19 safety factors regarding board meetings.docx
- 2022 JJMS Spring ConAPP - certified.pdf
- JJMS 22-23 One Page TH v.pdf
- James Jordan MS 8195 - APBOV Report 2021-22 - FINAL 06-28-22.pdf
- OVERVIEW OF SCORES FOR JJMS 2021-22 from LAUSD.docx