APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Thursday December 16, 2021 at 7:00 PM

Location
7911 Winnetka Ave, Winnetka CA 91306

This Board Meeting is open to the public.
IN ACCORDANCE WITH ORDERS FROM
GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. The right to teleconference continues under AB 361 because California public health officials continue to declare that a state of emergency, requiring social distancing measures, still exists in Calfornia, particularly in Los Angeles County. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of

www.jamesjordanms.com.
2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.
a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed

on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. Agenda Items:The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith (remote), N. Mondragon (remote), P. Lambros, R. Edelen (remote), S. Belle (remote)

Trustees Absent
M. Flores

Trustees who arrived after the meeting opened
P. Lambros

Guests Present

Christine Kasitz (remote), E. Hodes (remote), G. Lara (remote), J. Green (remote), M. Marsh (remote), V. Albores (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Dec 16, 2021 at 7:07 PM.

C. Approve Minutes

B. Smith made a motion to approve the minutes from Board meeting to consider a plan for Educator Effectiveness Grant on 12-02-21.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
S. Belle	Aye
R. Edelen	Aye
B. Smith	Aye
P. Lambros	Absent
M. Flores	Absent

D. Public Comment

Dr. Marsh- TikTok Videos asking kids to commit acts of violence or shorting threats on 12/17. No one has threatened JJMS. We have implemented additional security measures. JJMS is aware. If there is a credible threat against JJMS, JJMS will go on lock down.
Secondly, JJMS received an email that all authorized charters are going to be forced to follow the LAUSD vaccination mandate for both staff and students. JJMS student vaccination policy is the same with the exemption of the delay LAUSD has announced. The staff policy is a bit different.

II. Finance

A. Approval of the JJMS plan to spend Educator Effectiveness Funds

B. Smith made a motion to approve the Educator Effectiveness Plan.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
N. Mondragon	Aye
S. Belle	Aye
M. Flores	Absent
P. Lambros	Absent
R. Edelen	Aye

P. Lambros arrived.

B. Approve Financial Audit Package

B. Smith made a motion to approve the clean audit 2021 with paperwork and management representation letter.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Edelen	Aye
M. Flores	Absent
S. Belle	Aye
P. Lambros	Aye
B. Smith	Aye
N. Mondragon	Aye

III. Governance

A. LAUSD Administrative Review Checklist due January 13

B. Smith made a motion to approve the LAUSD Administrative Review Checklist due on January 13, 2022, and for Board Chair Bridget Chair to sign and approve.
N. Mondragon seconded the motion.
Dr. Marsh- Compliance Review

- TB and Credential Clearances & Volunteer requirements
- Running record that each teacher has the proper ELL certification and other credential codes (ESSA Grid)
- Three sentence process to report the employee to teach credential commission.
- Access to board roster and board meeting calendar
- Enrollment forms are available online
- Reporting abuse (mandated reporter), suicide prevention, Bloodborne pathogens
- Master Plan for English Learners
- Parent student handbook (approved by the board)
- Occupancy and use of the facility
- Audit review for programs
- Uniform Complaint Procedure
- Local School Wellness Policy/Safety Plan

- LCAP
- Transparency resolutions on the website
- JJMS Homeless and Foster Youth Policy

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Flores	Absent
N. Mondragon	Aye
S. Belle	Aye
P. Lambros	Aye
B. Smith	Aye
R. Edelen	Aye

B. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One case

B. Smith made a motion to go into closed session at 7:30 pm with legal counsel.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Lambros	Aye
B. Smith	Aye
S. Belle	Aye
R. Edelen	Aye
M. Flores	Absent
N. Mondragon	Aye

C. COVID-19 student mandate policy

B. Smith made a motion to add the following sentence to the Student COVID-19 Vaccination Policy and Procedures: "If the January 10, 2022, exclusion deadline would create significant legal risk for JJMS, the JJMS Board of Trustees authorizes the Executive Director to delay implementation to whatever timeline is advised by our attorneys.
P. Lambros seconded the motion.
The open session began at 7:55 pm
Dr. Marsh- The policy that we are asking the Board to approve is the same policy previously approved in September. One sentence was added to authorize Dr. Marsh to change the implementation deadline with legal advice. JJMS is ready to provide an independent study program.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
M. Flores	Absent

Roll Call

N. Mondragon	Aye
R. Edelen	Aye
B. Smith	Aye
P. Lambros	Aye

D. Unvaccinated employe testing policy response

B. Smith made a motion to approve the Unvaccinated employee testing policy response.
N. Mondragon seconded the motion.
Ms. Smith- Provided a response to a public comment made in regards to the testing policy for unvaccinated employees.
The policy is legal and supported by the board of trustees.
Paid time to test off-campus
Enforcement of protocol
JJMS admin has dealt with continued violation of the policy.
The policy itself is an exception instead of vaccination.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
M. Flores	Absent
N. Mondragon	Aye
S. Belle	Aye
P. Lambros	Aye
R. Edelen	Aye

E. Update Independent Study Policy

B. Smith made a motion to amend the JJMS policy for Independent Study for 2021-22 to allow students to participate in the Independent Study program if parents will not consent to having the child vaccinated.
P. Lambros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Belle	Aye
B. Smith	Aye
N. Mondragon	Aye
M. Flores	Absent
P. Lambros	Aye
R. Edelen	Aye

IV. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn the meeting at 8:09 pm.

N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Flores	Absent
R. Edelen	Aye
N. Mondragon	Aye
S. Belle	Aye
P. Lambros	Aye
B. Smith	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- 2021-22 Educator Effectiveness Spending Plan - Sheet1.pdf
- Mgmt representation letter - nonprofit - SA UG.pdf
- Audit Work 2021.pdf
- James Jordan Middle School 2021 Audit draft 11.1.21.pdf
- JJMS Governance Communication Draft.pdf
- Admin compliance review 10-29-21.pdf