APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Thursday August 19, 2021 at 7:00 PM

This Board Meeting is open to the public.IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.
Join Zoom Meeting
ID: 86816901228
Passcode: ldu17C1a

(US) +1 408-638-0968

Password: 349069

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.

a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. Agenda Items:The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith (remote), M. Flores (remote), N. Mondragon (remote), R. Edelen (remote), S. Belle (remote)

Trustees Absent
A. Bierman, H. Blunt, P. Lambros

Guests Present
E. Hodes (remote), G. Lara (remote), J. Chavez (remote), J. Green (remote), M. Marsh (remote), P. Reyes-Guerrero (remote), V. Albores (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Aug 19, 2021 at 7:01 PM.

C. approve minutes

B. Smith made a motion to approve the minutes from BOARD MEETING on 07-15-21.
R. Edelen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Absent
N. Mondragon	Aye
B. Smith	Aye
M. Flores	Aye
S. Belle	Aye
P. Lambros	Absent
R. Edelen	Aye
A. Bierman	Absent

D. Public comment: NON AGENDA ITEMS

E. Lead Teacher Report

Mr. Chavez-

- Staff and student interaction compared to distance learning
- Kids are genuinely happy to be on campus
- 6th/8th-grade buddies
- Small cohort rally with olympics
    - 8th Blue
    - 7th Green
    - 6th Red

II. Financials

A. Update on Facility Project

R. Edelen made a motion to authorize the expenditure of $45,000 during the 2021-22 school year to have a PR firm help us establish our reputation in the new location. The amount is authorized assuming that at least two board members will review the contract and give written consent for the Executive Director to sign.
N. Mondragon seconded the motion.

- Small groundbreaking ceremony
- The loan has been closed as 3.21%

- All contracts and permits have been signed
- PR Firm
  - Enrollment in charter schools has taken a dip because families are moving out of neighborhoods.
  - JJMS has the capacity to invest in PR in preparation for the move in 22-23
- Driving enrollment

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Absent
A. Bierman	Absent
S. Belle	Aye
N. Mondragon	Aye
R. Edelen	Aye
B. Smith	Aye
M. Flores	Aye
P. Lambros	Absent

B. Financial Report including the month of July

B. Smith made a motion to approve the financial report for the month of June 2021 including check register, cash flow, and balance sheet.
M. Flores seconded the motion.

- Net income of $564k

The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
M. Flores	Aye
P. Lambros	Absent
B. Smith	Aye
A. Bierman	Absent
H. Blunt	Absent
S. Belle	Aye
R. Edelen	Aye

III. Governance

A. Executive Director agreement ratification and goals

B. Smith made a motion to ratify the Executive Directors agreement and goals that was acknowledged by Dr. Myranda Marsh for the 2021-22 school year.
M. Flores seconded the motion.

- Executive Director identify goals for 21-22

- PR Campaign to raise reputation in the community and neighbors.
  - Attendance, enrollment information, city council, information session
  - Full enrollment with a waitlist by June 2022
- Create a detailed plan to minimize the negative impact on the neighborhood
  - traffic signs, MOUs (memorandum of understanding) with local organizations
  - JJMS will organize community beautification, kids litter/trash pick up
- Neighborhood relationships
- Construction on time and budget
- Maintain safety for staff and students under COVID-19

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Lambros	Absent
M. Flores	Aye
A. Bierman	Absent
R. Edelen	Aye
S. Belle	Aye
N. Mondragon	Aye
H. Blunt	Absent
B. Smith	Aye

IV. Academic Achievement

A. Credential flexibility: Local Area Option proposed for 2021-22

S. Belle made a motion to approve the Local Area Options for the school year 2021-22 Alexander Roberson, holds a single subject credential, LAO as Multiple Subject self-contained classroom. Samantha Griego, holds a multiple subject, LAO as ELA for one period of 8th grade Language Skills for 8th graders who are far below grade level in ELA. Sohail Bhatri, holds a Single Sub Science, LAO as MATH for teaching one period of 8th grade Algebra 1.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
M. Flores	Aye
R. Edelen	Aye
H. Blunt	Absent
P. Lambros	Absent
B. Smith	Aye
A. Bierman	Absent
S. Belle	Aye

B.

Provisional Intern Permit

B. Smith made a motion to approve the submission of a Provisional Intern Permit for Javier Ramirez as a multiple subject teacher for seventh grade for the school year 2021-22.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Edelen	Aye
B. Smith	Aye
S. Belle	Aye
M. Flores	Aye
N. Mondragon	Aye
H. Blunt	Absent
A. Bierman	Absent
P. Lambros	Absent

C. Preparation for online programs in the event of a LACDPH ordered quarantine.

B. Smith made a motion to adopt an official policy in compliance with AB130 independent Study legislation.
M. Flores seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Lambros	Absent
B. Smith	Aye
A. Bierman	Absent
N. Mondragon	Aye
M. Flores	Aye
S. Belle	Aye
H. Blunt	Absent
R. Edelen	Aye

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn the meeting at 8:24pm.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Absent
A. Bierman	Absent
B. Smith	Aye
P. Lambros	Absent
R. Edelen	Aye

Roll Call

N. Mondragon	Aye
S. Belle	Aye
M. Flores	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- Roberson LAO mult Sub worksheet (1).pdf
- Griego LAO board 21-22 .pdf
- Bhatri Board LAO 21-22.docx (2).pdf
- Roberson LAO 21-22.docx.pdf
- Ramirez PIP worksheet..pdf