APPROVED

James Jordan Middle School Board of Trustees

Minutes

BOARD MEETING

Date and Time
Thursday January 21, 2021 at 7:00 PM

Location
Zoom link is on the agenda

This Board Meeting is open to the public.IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOME, THIS BOARD MEETING WILL BE ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

zoom.us/j/96140272136?pwd=YkxDcU... (ID: 96140272136, password: 437390)

Join by phone(US) +1 301-715-8592
Password: 437390

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.

a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. Agenda Items:The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), B. Smith (remote), H. Blunt (remote), N. Mondragon (remote)

Trustees Absent
None

Guests Present
Aaron Lemus (remote), E. Hodes (remote), G. Lara (remote), Iris Cruz (remote), James Chavez (remote), M. Johnston (remote), M. Marsh (remote), P. Reyes-Guerrero (remote), Sarah Kollman (remote), Tyler Baier (remote), V. Albores (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Jan 21, 2021 at 7:02 PM.

C. Take public comment

No public comment

D. approve minutes

H. Blunt made a motion to approve the minutes from 12/10/2020 BOARD MEETING on 12-10-20.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
H. Blunt	Aye
N. Mondragon	Aye
A. Bierman	Absent

E. Lead Teacher Report

Elections were held for Q3/Q4 and we have a new group of lead teachers.
Mr. Chavez has joined us.
Mr. Chavez- 8th Grade
Ms. Antone- 7th Grade
Ms. Griego- 6th Grade

II. Governance

A. CLOSED SESSION: Real Estate negotiations for parcel number APN: 2103 009 012, -013, -014 and 7911 Winnetka Ave, Winnetka CA 91306.

B. Smith made a motion to CLOSED SESSION at 7:13pm with Ms. Smith, Ms. Blunt, Mr. Bierman, Ms. Mondragon, Sarah Kollman, Tyler, Mike, Evan, Dr. Marsh, Mrs. Lara and Mr. Albores: Real Estate negotiations for parcel number APN: 2103 009 012, -013, -014 and 7911 Winnetka Ave, Winnetka CA 91306.
N. Mondragon seconded the motion.
The board will hear details of various real estate options in the search for a permanent (20yrs+) home for JJMS. Specific costs will be discussed and goals for negotiations will be set.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
A. Bierman	Aye
H. Blunt	Aye
N. Mondragon	Aye

B. Any Action necessary regarding Real Estate discussion from closed session

B. Smith made a motion to authorized Dr. Marsh to sign a PSA for parcel number APN: 2103 009 012, -013, -014 and will also authorize a $79,500 expenditure for the deposit.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
N. Mondragon	Aye
B. Smith	Aye
A. Bierman	Aye

C. Self-Monitoring Checklist required by LAUSD

H. Blunt made a motion to direct the chair, Ms. Smith, to check all the boxes and sign the Self-Monitoring Checklist required by LAUSD.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
N. Mondragon	Aye
A. Bierman	Aye
H. Blunt	Aye

D. RECRUITING for the JJMS Board of Trustees

Announcement- More members are needed for our board. Time to recruit new members. At the February meeting, if the there is a candidate bring a name and credentials.

III. ACADEMIC EXCELLENCE: Provisional Intern Permit needed

A. ACADEMIC EXCELLENCE: Provisional Intern Permit needed

B. Smith made a motion to authorize the pursuit of the Provisional Intern Permit for the employee Jesus Lopez CCTC certificate of clearance number is 200224930.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Aye
B. Smith	Aye
H. Blunt	Aye
N. Mondragon	Aye

IV. Financials

A.

November Financial Report

H. Blunt made a motion to approve the November Financial Report including the cash flow, check register, and balance sheet.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
N. Mondragon	Aye
A. Bierman	Aye
H. Blunt	Aye

B. Fiscal Policy Manual updates

B. Smith made a motion to approve the new Fiscal Policy Manual updates.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Aye
B. Smith	Aye
H. Blunt	Aye
N. Mondragon	Aye

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn the meeting at 8:59 pm.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
H. Blunt	Aye
B. Smith	Aye
A. Bierman	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:59 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- Attachment E - BOARD Compliance Monitoring 2020-2021 (2) (1).docx

- 11.2020 JJMS Board Package.pdf
- JJMS 20.21 Fiscal Policies.docx