APPROVED

James Jordan Middle School Board of Trustees

Minutes

BOARD MEETING

Date and Time
Thursday December 10, 2020 at 7:00 PM

This Board Meeting is open to the public.IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOME, THIS BOARD MEETING WILL BE ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

zoom.us/j/96140272136?pwd=YkxDcU... (ID: 96140272136, password: 437390)

Join by phone(US) +1 301-715-8592
Password: 437390

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.

a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. Agenda Items:The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), B. Smith (remote), H. Blunt (remote), I. Farrior (remote), N. Mondragon (remote)

Trustees Absent
None

Guests Present
A. Ayala (remote), E. Hodes (remote), G. Lara (remote), J. Green (remote), K. McDonald (remote), M. Johnston (remote), M. Marsh (remote), P. Reyes-Guerrero (remote), R. Palisoc (remote), Tyler Baier (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Dec 10, 2020 at 7:02 PM.

C. Take public comment

No public comment

D. approve minutes

B. Smith made a motion to approve the minutes from Board Meeting on 10-15-20.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
A. Bierman	Aye
N. Mondragon	Aye
H. Blunt	Aye
I. Farrior	Aye

E. Lead Teacher Report

Ms. McDonald- Drive-Thru on 10/31 for the Spooky harvest.

Teacher survey- Half of the teachers said Q2 was better than Q1.
Awards ceremonies by each grade level. Zoom awards.
8th Grade HS Options night.
iReady party for 7th grade will be on 12/11.
Drive-Thrus postponed for 6th and 7th grade.
Several successes and challenges were mentioned.
The admin team will review the suggestions.

II. Governance

A. CLOSED SESSION: Real Estate negotiations for location options for the next 20 years of JJMS

B. Smith made a motion to begin CLOSED SESSION for the discussion about the Real Estate negotiations for location options for the next 20 years AND a motion to approve $25,000 in expenditures for research of various facility options on top of the current planning grant.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye

Roll Call

A. Bierman	Aye
I. Farrior	Aye
N. Mondragon	Aye
H. Blunt	Aye

B. Code of Conflict changes required by LA County

B. Smith made a motion to approve and adopt the Conflict of Interest Code as advised by the LA County board of supervisors.
A. Bierman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
A. Bierman	Aye
N. Mondragon	Aye
H. Blunt	Aye
I. Farrior	Aye

III. Financials

A. Budget summary for Parents

H. Blunt made a motion to approve the JJMS Budget Overview summary for Parents for 2020-21 as presented.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Aye
I. Farrior	Aye
B. Smith	Aye
N. Mondragon	Aye
H. Blunt	Aye

B. October Financial Report

B. Smith made a motion to approve the October Financial Report including the cash flow, check register, and balance sheet.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
A. Bierman	Aye
B. Smith	Aye
I. Farrior	Aye
N. Mondragon	Aye

C. Approval of the 1st Interim report

B. Smith made a motion to approve the 1st interim report as given.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Farrior	Aye
N. Mondragon	Aye
A. Bierman	Aye
H. Blunt	Aye
B. Smith	Aye

D. Review Draft of the FY 2019-20 Audit report

B. Smith made a motion to approve the 2019-2020 audit report as presented.
A. Bierman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Aye
B. Smith	Aye
I. Farrior	Aye
N. Mondragon	Aye
H. Blunt	Aye

IV. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn at 9:17pm.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
B. Smith	Aye
A. Bierman	Aye
I. Farrior	Aye
N. Mondragon	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 PM.

Respectfully Submitted,
G. Lara

Documents used during the meeting

- JJMS - 12-10-20 Code of Conflict.docx
- JJMS - Panel Memo.docx
- JJMS_budgetoverviewparent2020.pdf
- 10-2020 JJMS Board Package.pdf
- JJMS First Interim FY20.21 Form 62.pdf
- JJMS Audit Draft v11-30.pdf