APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday March 19, 2020 at 7:00 PM

This Board Meeting is open to the public.IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOME, THIS BOARD MEETING WILL BE PRIMARILY ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. There will be a laptop available at our physical address, 7911 Winnetka Ave, Winnetka 91306, for public participation but we recommend people participate from home.

Remote participation in the meeting is by Hangouts Meet
Join Hangouts Meet
meet.google.com/nos-ajph-hqx

Join by phone
+1 567-250-1502 PIN: 977 195 456#

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.

2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), B. Smith (remote), H. Blunt (remote), I. Farrior, N. Mondragon (remote)

Trustees Absent
None

Trustees who arrived after the meeting opened
I. Farrior

Non Voting Members Present
M. Alvarado (remote)

Guests Present
A. Pineda (remote), Evans Hodes, M. Johnston (remote), M. Marsh (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Mar 19, 2020 at 7:06 PM.

C. Take public comment

- Still are feeling comfortable doing the work.
- Some tech problems but we are resolving them.
- Compensation is coming as scheduled.

I. Farrior arrived.

D. approve minutes

H. Blunt made a motion to approve the minutes from SPECIAL BOARD MEETING FOR LAUSD DOCUMENTS on 03-05-20.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
A. Bierman	Aye
H. Blunt	Aye
N. Mondragon	Aye
I. Farrior	Aye

II. III. Governance

A. Ratification of decision to close on Monday March 16.

A. Bierman made a motion to ratify the decision to suspend all on student campus activities starting March 16, 2020.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Farrior	Aye
B. Smith	Aye
H. Blunt	Aye
A. Bierman	Aye
N. Mondragon	Aye

B. Delegation of emergency powers

N. Mondragon made a motion to delegate emergency powers to Executive Director, Myranda S. Marsh, so that she can act swiftly to the changing Covid19 crisis. Powers will include but are not limited to extending the closure of the school after consultation and agreement by the Board Chair, Bridget Smith. Such power will also include any measures or expenses deemed necessary for implementing online educational services for General Education, Special Education the education of English Learners in full compliance with laws regarding the equity of free education. These measures shall not compel the attendance of staff members on campus except on a voluntary basis and under the most rigorous standards of social distancing including protective equipment and no person being within 10 feet of another employee.
H. Blunt seconded the motion.
Bierman: would like to ensure that communication continues to keep the Board receiving frequent notification with specific details
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
A. Bierman	Aye
B. Smith	Aye
I. Farrior	Aye
N. Mondragon	Aye

C. Authorization of expenditures to implement measures to protect staff, students, families and the community.

B. Smith made a motion to approve up to $50,000 in additional expenses which are directly related to providing educational and meal services to JJMS families. This money can be spent at the discretion of the Executive Director. Expenses will be reported in detail at subsequent board meetings.
A. Bierman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Farrior	Aye
A. Bierman	Aye
B. Smith	Aye
H. Blunt	Aye
N. Mondragon	Aye

D. Sick Leave policy

H. Blunt made a motion to cancel the agenda item regarding sick leave policy until further notice.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
A. Bierman	Aye
N. Mondragon	Aye
I. Farrior	Aye
H. Blunt	Aye

III. Academic Achievement

A. Summary of the academic services that will be offered during closure

Questions

- Smith: How did you get the hotspots? Charter Tech helped with this
- Blunt: It is great that the kids can have that interaction.
- Blunt: How will we handle promotion? Diagnostic and Rubric facilitates our ability to be able to figure out how to promote.

IV. Financials

A. Review and approve Financials through February 29,2020

B. Smith made a motion to approve Financials through February 29,2020, including income statement, balance sheet, and check register.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Aye
H. Blunt	Aye
B. Smith	Aye
I. Farrior	Aye
N. Mondragon	Aye

B. Review and approve the Tax form 990 for submission to the IRS

H. Blunt made a motion to approve the Tax form 990 for submission to the IRS.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
A. Bierman	Aye
I. Farrior	Aye
B. Smith	Aye
H. Blunt	Aye

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn meeting Thursday, March 19, 2020 at 8:02pm.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Smith	Aye
A. Bierman	Aye
I. Farrior	Aye
N. Mondragon	Aye
H. Blunt	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
M. Alvarado

Documents used during the meeting

- JJMS Board Financials - 02.2020 (1).pdf
- 06.30.19 JJMS Tax Return 990 Draft as of 03.09.20.pdf