APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday February 20, 2020 at 7:00 PM

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: none.

Remote participation in the meeting is by Hangouts Meet
Join Hangouts Meet
meet.google.com/nos-ajph-hqx

Join by phone
+1 567-250-1502 PIN: 977 195 456#

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith, H. Blunt, I. Farrior, J. LaBarbera (remote), N. Mondragon

Trustees Absent
A. Bierman

Non Voting Members Present
M. Alvarado

Guests Present
Ashley Ayala, G. Lara, Iris Cruz, M. Johnston, M. Marsh (remote), T. Risner

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Smith called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Feb 20, 2020 at 7:10 PM.

C. Take public comment

D. approve minutes

I. Farrior made a motion to approve the minutes from Regular Board Meeting on 01-16-20.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Abstain
N. Mondragon	Aye
I. Farrior	Aye
H. Blunt	Aye
A. Bierman	Absent
B. Smith	Aye

II. Academic Achievement

A. Lead Teacher Report

Board members made a commitment to individually sponsor one student tuition for AstroCamp.

III. Financials

A. Review and approve Financials through December 30, 2019

J. LaBarbera made a motion to approve Financials including the income statement, balance sheet, check register through January 31, 2020.
I. Farrior seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
J. LaBarbera	Aye
A. Bierman	Absent
I. Farrior	Aye
H. Blunt	Aye
N. Mondragon	Aye

B.

Announce independent auditor for FY19-20 is a continuation of a 3 year contract with VLS

C. 2nd Interim Financial Report

B. Smith made a motion to approve 2nd Interim Financial Report as submitted to LAUSD.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
H. Blunt	Aye
A. Bierman	Absent
N. Mondragon	Aye
B. Smith	Aye
I. Farrior	Aye

IV. III. Governance

A. Elect board members for Chair, Vice-Chair and Treasurer.

J. LaBarbera made a motion to elect board members Bridget Smith for Chair, Nancy Mondragon for Vice-Chair and Hillary Blunt for Treasurer.
I. Farrior seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
J. LaBarbera	Aye
I. Farrior	Aye
A. Bierman	Absent
B. Smith	Aye
N. Mondragon	Aye

B. Review and Approve Comprehensive Safety Plan

I. Farrior made a motion to approve the JJMS Comprehensive School Safety Plan.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Farrior	Aye
N. Mondragon	Aye
B. Smith	Aye
H. Blunt	Aye
A. Bierman	Absent
J. LaBarbera	Aye

C.

Set compensation for the Executive Director for FY 2019-20 and sign agreement

B. Smith made a motion to set the compensation for Dr. Marsh, Executive Director, for the year 2019-2020 with a 3% increase retroactive to July 1, 2019.
N. Mondragon seconded the motion.
It was announced in open session that Dr. Marsh's salary for the 2019-2020 school year was $124, 690 and benefits and including STRS as the state rate. The board added the following sentence under Section 5 Vacation Holidays: No more than 15 days of vacation may be accrued.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
A. Bierman	Absent
I. Farrior	Aye
H. Blunt	Aye
B. Smith	Aye
N. Mondragon	Aye

V. Committee meetings to set goals

A. Committees work to set goals

B. Smith made a motion to table the committee meetings to the next board meeting, with the exception of the Executive Director evaluation committee meeting.
I. Farrior seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
N. Mondragon	Aye
B. Smith	Aye
A. Bierman	Absent
I. Farrior	Aye
J. LaBarbera	Aye

VI. Closing Items

A. Adjourn Meeting

J. LaBarbera made a motion to adjourn the meeting at 8:49 pm.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
J. LaBarbera	Aye
N. Mondragon	Aye
I. Farrior	Aye

Roll Call

B. Smith	Aye
A. Bierman	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
M. Marsh

Documents used during the meeting

- JJMS FY19.20 2nd Interim Report.pdf
- Comprehensive School Safety Plan 2020.pdf
- Agreement 2019-20 - Marsh.docx