APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday January 16, 2020 at 7:00 PM

Location
7911 Winnetka Ave 91306

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017,

Remote participation in the meeting is by Hangouts Meet
Join Hangouts Meet
meet.google.com/nos-ajph-hqx

Join by phone
+1 567-250-1502 PIN: 977 195 456#

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), B. Smith, C. Quinteros, H. Blunt, J. LaBarbera, N. Mondragon

Trustees Absent
I. Farrior, T. Lowensohn

Non Voting Members Present
M. Alvarado

Guests Present
A. Pineda, K. McDonald, M. Johnston, M. Marsh (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Quinteros called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Jan 16, 2020 at 7:02 PM.
C. Quinteros made a motion to call the meeting to order.
H. Blunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
T. Lowensohn	Absent
C. Quinteros	Aye
N. Mondragon	Aye
A. Bierman	Absent
B. Smith	Aye
I. Farrior	Absent
H. Blunt	Aye

C. Take public comment

D. approve minutes

B. Smith made a motion to approve the updated minutes to clarify the revision of Agenda item 4A add FY 18/19 Audited Financial Statement. Regular Board Meeting on 11-21-19.
C. Quinteros seconded the motion.
Per Mike Johnston: Agenda item 4A add FY18/19 Audited Financial Statement was updated
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
B. Smith	Aye
N. Mondragon	Aye
I. Farrior	Absent
J. LaBarbera	Aye
H. Blunt	Aye
T. Lowensohn	Absent
A. Bierman	Absent

II. Financials

A. Review and approve Financials through November 30, 2019

J. LaBarbera made a motion to review and approve Financials including the income statement, balance sheet, check register through November 30, 2019.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
A. Bierman	Absent
N. Mondragon	Aye
T. Lowensohn	Absent
H. Blunt	Aye
J. LaBarbera	Aye
I. Farrior	Absent
B. Smith	Aye

B. Review and approve FY19/20 1st Interim Financial Report (through Oct 2019).

B. Smith made a motion to review and approve FY19/20 1st Interim Financial Report (through Oct 2019).
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
J. LaBarbera	Aye
I. Farrior	Absent
N. Mondragon	Aye
T. Lowensohn	Absent
B. Smith	Aye
C. Quinteros	Aye
A. Bierman	Absent

III. III. Governance

A. Ratification of letter to LAUSD notifying them of board resolution to request a material revision of

C. Quinteros made a motion to ratify letter to LAUSD notifying them of a board resolution to request a material revision of the current charter, specifying Executive Director Dr. Myranda Marsh as the agent for the board in all revisions.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
A. Bierman	Absent
N. Mondragon	Aye
C. Quinteros	Aye

Roll Call

J. LaBarbera	Aye
I. Farrior	Absent
H. Blunt	Aye
T. Lowensohn	Absent

B. LAUSD requirement: Compliance Monitoring Checklist. Review and sign.

J. LaBarbera made a motion to certify that the JJMS Board has reviewed the Compliance Checklist and instructs the Board Chair to sign it.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
J. LaBarbera	Aye
N. Mondragon	Aye
T. Lowensohn	Absent
C. Quinteros	Aye
A. Bierman	Absent
H. Blunt	Aye
I. Farrior	Absent

C. Policy for board members to add an item to the board agenda

B. Smith made a motion to adopt a procedure in which a board member wishes to add an item to the board agenda.
H. Blunt seconded the motion.

- A change has been requested to change the word President to Chair
- Strike the word either

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Absent
H. Blunt	Aye
J. LaBarbera	Aye
B. Smith	Aye
N. Mondragon	Aye
I. Farrior	Absent
T. Lowensohn	Absent
C. Quinteros	Aye

D. Foster and Mobile youth policy

J. LaBarbera made a motion to approve the Foster and Mobil Youth Policy as presented.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

H. Blunt	Aye
B. Smith	Aye
A. Bierman	Absent
I. Farrior	Absent
N. Mondragon	Aye
C. Quinteros	Aye
T. Lowensohn	Absent
J. LaBarbera	Aye

E. Education for Homeless Children and Youth policy

H. Blunt made a motion to approve the Education for Homeless Children and Youth Policy.
J. LaBarbera seconded the motion.

- The letter y is to be added to Policy in the title of this document
- Remove the draft watermark

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Absent
H. Blunt	Aye
I. Farrior	Absent
J. LaBarbera	Aye
N. Mondragon	Aye
C. Quinteros	Aye
B. Smith	Aye
T. Lowensohn	Absent

IV. Committee meetings to set goals

A. Committees work to set goals

B. Smith made a motion to table committee meetings action to set goals until the following Board meeting scheduled for February 20, 2020.
C. Quinteros seconded the motion.
Board Vice-Chair is making a request to have ED send out the JJMS Board Agreement to all Board members.

Committees

1. CEO Evaluation Committee-Blunt, Bierman
2. Facilities Committee- Bierman
3. Development Committee- Friend raising Fundraising

For each of the committees, we ask that one person writes notes, records notes, and overall discussions.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Mondragon	Aye
A. Bierman	Absent
B. Smith	Aye
C. Quinteros	Aye
I. Farrior	Absent
J. LaBarbera	Aye
H. Blunt	Aye
T. Lowensohn	Absent

V. Closing Items

A. Adjourn Meeting

C. Quinteros made a motion to adjourn the JJMS Board Meeting at 8:52 pm.
N. Mondragon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
A. Bierman	Absent
I. Farrior	Absent
N. Mondragon	Aye
B. Smith	Aye
C. Quinteros	Aye
T. Lowensohn	Absent
H. Blunt	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 PM.

Respectfully Submitted,
M. Alvarado

Documents used during the meeting

- JJMS 11.30.2019 Board Financials.pdf
- JJMS FY19.20 1st Interim Financial Report.pdf
- 2019 Material Revision request.pdf
- 2019-20 Compliance Checklist JJMS Board.pdf
- 2020 Foster and Mobile Youth Policy _AST_.pdf

- 2020 Homeless Children and Youth Policy _AST_.pdf