APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Board Meeting

Date and Time
Thursday August 15, 2019 at 7:00 PM

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017, 20420 Mandell Street Winnetka 91306, and 4217 Camino Real, Los Angeles, CA 90065

Remote participation in the meeting is by Hangouts Meet
Join Hangouts Meet
meet.google.com/nos-ajph-hqx

Join by phone
+1 567-250-1502 PIN: 977 195 456#

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), J. Boafo (remote), J. LaBarbera (remote)

Trustees Absent
B. Smith, C. Quinteros

Non Voting Members Present
M. Alvarado

Guests Present
G. Lara, M. Johnston, M. Marsh, S. Griego

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. LaBarbera called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Aug 15, 2019 at 7:17 PM.

C. Take public comment

D. approve minutes

A. Bierman made a motion to approve minutes from the Board Meeting on 07-16-19 Board Meeting on 07-16-19.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Absent
A. Bierman	Aye
J. Boafo	Aye
B. Smith	Absent
J. LaBarbera	Aye

II. New section

A. Updated Budget for 2019-20

Ms. LaBarbera asked about staff morale.
Ms. Alvarado and Ms. Lara discussed feeling confident about the way summer PD ended.
Dr. Marsh commented on teachers stepping up take on overload schedules to help create smaller class sizes.
J. LaBarbera made a motion to approve the attached budget for the 2019-20 school year.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
J. Boafo	Aye
B. Smith	Absent
C. Quinteros	Absent
A. Bierman	Aye

B. June Financials

J. LaBarbera made a motion to approve the June Financials including cash flow, balance sheet and check register.
A. Bierman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
B. Smith	Absent
A. Bierman	Aye
J. LaBarbera	Aye
C. Quinteros	Absent

Ms. Alvarado commented on a $5,000 donation JJMS we received toward 8th grade activities.

C. FY18/19 Unaudited Financials Report

The wait list was discuss as it concerns students with IEPs acknowledging that if the next student on the list has an IEP always accept the spot.

LaBarbera asked how our funds are distributed. She also commented on what our insurance covers.

J. LaBarbera made a motion to approve the Unaudited Financials Report for FY18/19.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Absent
C. Quinteros	Absent
A. Bierman	Aye
J. LaBarbera	Aye
J. Boafo	Aye

III. GOVERNANCE

A. LAUSD annual report from April 2019

Mr. Bierman was asking for clarification as to when this was presented to the board previously.
Clarification on who is designated to sign any financial documents.
Acknowledged the 4 on all other categories.

B. Campus Culture Manual

During summer PD we focus heavily on dress code, students who are related to any staff members and overall campus culture and what is expected of each member of the staff.

IV. Closing Items

A. Adjourn Meeting

J. Boafo made a motion to adjourn the meeting.
A. Bierman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bierman	Aye
J. LaBarbera	Aye
J. Boafo	Aye
B. Smith	Absent
C. Quinteros	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
S. Griego