APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Thursday April 25, 2019 at 7:00 PM

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017, 20420 Mandell Street Winnetka 91306, and 4217 Camino Real, Los Angeles, CA 90065

The meeting can be heard by phone at Dial-in Number: (515) 604-9099 Meeting ID: 704-52-1672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual

presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), B. Smith, C. Quinteros, J. Boafo, J. LaBarbera (remote), M. Antone (remote), M. Avila, V. Brown

Trustees Absent
M. Malone

Non Voting Members Present
M. Alvarado

Guests Present
A. Miranda, G. Lara, Griselda Lara, J. Green, Jesica Cruz, M. Marsh (remote), Samantha Griego, Veronica Ramos

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I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

C. Quinteros called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Apr 25, 2019 at 7:15 PM.

C. approve minutes

C. Quinteros made a motion to approve minutes from the Special Board Meeting on 03-28-19 Special Board Meeting on 03-28-19.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
A. Bierman	Aye
J. Boafo	Aye
J. LaBarbera	Aye
B. Smith	Aye
M. Malone	Absent
M. Antone	Aye
C. Quinteros	Aye
V. Brown	Aye

D. Report from Grade Level Leads

Report from Ms. Griego:

Astro Camp:

- 18 students are going
- $2,000 still needed to fundraise

Sports

- Color Guard season ended
- Soccer is undefeated

JJMS is being recognized as a school for underrepresented students

Events:

- Bagels and Books hosted by Ms. Kilgore
- Six Flags field trip for high test scoring students. 109 students are attending
- May 11th - yard sale fundraiser
- 6th grade field trip to LA Zoo

- 8th grade is preparing for culmination (meetings, panoramic pictures, volunteering hours)

II. FINANCIALS-

A. March Board Financials

Mike Johnston: there are no financial variations to report

- Attendance rate: 97.5%

Ms. Lara: we reward attendance, and notice/call parents for absences

C. Quinteros made a motion to approve the financials including balance sheet, cash flow and check register.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
J. LaBarbera	Aye
V. Brown	Aye
M. Malone	Absent
B. Smith	Aye
J. Boafo	Aye
M. Antone	Aye
C. Quinteros	Aye
A. Bierman	Aye

B. 2nd Interim Financial Report (matches report above, but in the format required by LAUSD)

M. Avila made a motion to to approve that the 2nd Interim Financial Report.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Malone	Absent
B. Smith	Aye
M. Avila	Aye
A. Bierman	Aye
J. Boafo	Aye
C. Quinteros	Aye
M. Antone	Aye
V. Brown	Aye
J. LaBarbera	Aye

C. FY17/18 Form 990 Tax Return (matches FY17/18 audit)

V. Brown made a motion to approve the FY17/18 Form 990 Tax Return.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
B. Smith	Aye
V. Brown	Aye
C. Quinteros	Aye
M. Avila	Aye
A. Bierman	Aye
J. LaBarbera	Aye
J. Boafo	Aye
M. Malone	Absent

III. Academic Achievement

A. 2018–19 Performance Indicator Review for Students with Disabilities

Ms. Cruz

- PIR - Performance Indicator Review
- 73 students with disabilities out of 410

J. Boafo made a motion to table the approval of the 2018–19 Performance Indicator Review for Students with Disabilities.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
J. Boafo	Aye
B. Smith	Aye
V. Brown	Aye
M. Avila	Aye
M. Antone	Aye
C. Quinteros	Aye
M. Malone	Absent
A. Bierman	Aye

IV. GOVERNANCE

A. Policy to guide employee interaction with students off campus

Dr. Marsh:

- Guidelines of how staff and board should treat students if they encounter them in the community off campus

M. Avila made a motion to approve the Policy to guide employee interaction with students off campus.
V. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
M. Antone	Aye
C. Quinteros	Aye
A. Bierman	Aye
J. LaBarbera	Aye
B. Smith	Aye
M. Avila	Aye
M. Malone	Absent
V. Brown	Aye

B. CLOSED SESSION evaluation of a public employee EXECUTIVE DIRECTOR

V. Closing Items

A. Adjourn Meeting

B. Smith made a motion to adjourn the meeting.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
J. LaBarbera	Aye
J. Boafo	Aye
A. Bierman	Aye
M. Malone	Absent
V. Brown	Aye
M. Avila	Aye
M. Antone	Aye
B. Smith	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:34 PM.

Respectfully Submitted,
A. Miranda