APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular meeting of the JJMS Board of Trustees

Date and Time
Tuesday January 15, 2019 at 7:00 PM

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017 and 4217 Camino Real
Los Angeles, CA 90065

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual

presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
A. Bierman (remote), B. Smith, C. Quinteros, J. Boafo, M. Avila, V. Brown

Trustees Absent
J. LaBarbera, M. Antone, M. Malone

Trustees who arrived after the meeting opened
V. Brown

Non Voting Members Present
M. Alvarado

Guests Present
A. Miranda, Alvaro Pineda, M. Johnston, M. Marsh, Samantha Griego, Tara Risner, Veronica Ramos

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I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

C. Quinteros called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Tuesday Jan 15, 2019 at 7:10 PM.

C. Approve Minutes

B. Smith made a motion to approve minutes from the Board Meeting on 12-11-18 Board Meeting on 12-11-18.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Absent
J. Boafo	Aye
C. Quinteros	Aye
B. Smith	Aye
M. Antone	Absent
A. Bierman	Aye
V. Brown	Absent
M. Malone	Absent
M. Avila	Aye

D. Report from Grade Level Leads

Ms. Griego passed out a copy of important dates for the school year. She also stated that students and staff are excited to be back after the winter break.
Lead teachers explained the nature of the 'Books and Bagels'. 'Coffee with Admin', and the 'VIP Field Trip' event.
V. Brown arrived.

E. Approve previous board minutes

M. Avila made a motion to approve minutes from the Con App and budget update on 07-11-17 Con App and budget update on 07-11-17.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
A. Bierman	Aye
M. Malone	Absent
V. Brown	Aye
M. Avila	Aye
J. Boafo	Aye
J. LaBarbera	Absent
M. Antone	Absent

Roll Call

B. Smith	Aye

F. Previous board meeting minutes

B. Smith made a motion to approve minutes from the Special Meeting to review the annual audit on 11-28-17 Special Meeting to review the annual audit on 11-28-17.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. LaBarbera	Absent
C. Quinteros	Aye
V. Brown	Aye
B. Smith	Aye
M. Malone	Absent
M. Antone	Absent
M. Avila	Aye
A. Bierman	Aye

II. FINANCIALS

A. Review the November financials

Avila asked "Why was there a difference of $4,000 in housekeeping?"
Dr. Marsh explained that if at the end of the year we have gone over or below the budget for a section, they will adjust the budget for next year.
Dr. Marsh explained that they have increased the number of incoming 6th graders in order to increase the budget for the following years.
Overall, Dr. Marsh stated that admin has been working towards obtaining additional finances to compensate for the budget decrease.
C. Quinteros made a motion to approve November financials, balance sheets, the cash flow, and the check register.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
V. Brown	Aye
M. Avila	Aye
A. Bierman	Aye
J. LaBarbera	Absent
M. Antone	Absent
B. Smith	Aye
J. Boafo	Aye
M. Malone	Absent

B.

Consideration of grant research service from Ed Tec

Dr. Marsh explained that the Grant Research and Writing Services from EdTech will be used for grant writing to fix the financial issue.
Boafo suggested that EdTech should talk to a minimum of 5 teachers and that it should be on person.
Boafo also suggested that Dr. Marsh should give EdTech deadlines for the grant and a minimum amount of money from the grant for us to spend the money and time on.
Dr. Marsh consulted with the board about spending money to attend the CCSA Conference in March.
The board sees the board as an important event and wants an update from Dr. Marsh after the conference.

C. Application for funds from the Low Performing Student Block Grant

M. Avila made a motion to table the discussion of how to spend the funds that would come from the Low Performing Students Block to the board meeting in February.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Smith	Aye
M. Antone	Absent
J. Boafo	Aye
M. Malone	Absent
C. Quinteros	Aye
J. LaBarbera	Absent
V. Brown	Aye
A. Bierman	Aye
M. Avila	Aye

III. Governance

A. Wellness Plan

Quinteros asked if we are comparing what other schools are doing as punishments.
Alvarado explained that we are doing more than other schools.
Dr. Marsh explained that physical activity allows students to increase their physical health.
Smith suggested to remove the rice cakes from the document.
J. Boafo made a motion to approve and adopt the Wellness Policy 2018 Triennial Assessment update as presented.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
J. Boafo	Aye

Roll Call

V. Brown	Aye
M. Malone	Absent
B. Smith	Aye
A. Bierman	Aye
J. LaBarbera	Absent
M. Avila	Aye
M. Antone	Absent

IV. Closing Items

A. CAREER DAY PLANNING TIME

Smith presented the Career Day Planning logistics to the board.

B. Adjourn Meeting

C. Quinteros made a motion to adjourn the meeting.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Malone	Absent
A. Bierman	Aye
J. Boafo	Aye
M. Antone	Absent
B. Smith	Aye
C. Quinteros	Aye
J. LaBarbera	Absent
V. Brown	Aye
M. Avila	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:02 PM.

Respectfully Submitted,
A. Miranda