APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular meeting

Date and Time
Thursday September 27, 2018 at 7:00 PM

Location
7911 Winnetka Ave

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: none for this meeting

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person

may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
B. Smith, C. Quinteros, J. LaBarbera, M. Avila, V. Brown

Trustees Absent
J. Boafo, M. Antone, M. Malone

Non Voting Members Present
M. Alvarado

Guests Present
G. Lara, M. Marsh, Samantha Griego

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. LaBarbera called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Sep 27, 2018 at 8:13 PM.

C. Approve Minutes

B. Smith made a motion to approve minutes from the Annual Board Meeting on 08-04-18 Annual Board Meeting on 08-04-18.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
M. Antone	Absent
M. Avila	Aye
V. Brown	Aye
J. LaBarbera	Aye
M. Malone	Absent
B. Smith	Aye
C. Quinteros	Aye

II. FINANCIALS

A. Financial summary from ExEd for June 2018

M. Avila made a motion to accept these financial reports including the balance sheet, income statement, and check register.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Absent
M. Malone	Absent
M. Avila	Aye
C. Quinteros	Aye
J. LaBarbera	Aye
J. Boafo	Absent
B. Smith	Aye
V. Brown	Aye

B. FY17/18 Unaudited Actuals

V. Brown made a motion to approve and accept the Unaudited Actual report for the fiscal year 2017-18.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
M. Avila	Aye

Roll Call

M. Antone	Absent
V. Brown	Aye
B. Smith	Aye
C. Quinteros	Aye
J. LaBarbera	Aye
M. Malone	Absent

C. August 2018 Financial Report

J. LaBarbera made a motion to approve and accept the August 2018 Financial Report, including balance sheet, income statement, and check register, reflecting changes made since the May budget approval.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Malone	Absent
V. Brown	Aye
M. Antone	Absent
J. Boafo	Absent
J. LaBarbera	Aye
C. Quinteros	Aye
M. Avila	Aye
B. Smith	Aye

III. Governance

A. LAUSD annual report from 2017-18

B. Single Plan for Student Achievement

M. Avila made a motion to approve the Single Plan for Student Achievement with the date corrected on page 4.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Absent
B. Smith	Aye
V. Brown	Aye
J. Boafo	Absent
M. Avila	Aye
C. Quinteros	Aye
M. Malone	Absent
J. LaBarbera	Aye

C.

Tuition reimbursement for University Intern credential employees

M. Avila made a motion to approve to accelerate the schedule for Tuition reimbursement for University Intern credential employees in Math, Science, and Special Education.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
M. Malone	Absent
J. LaBarbera	Aye
V. Brown	Aye
M. Avila	Aye
J. Boafo	Absent
M. Antone	Absent
B. Smith	Aye

D. Uniform Complaint Policy- new language AB 669

B. Smith made a motion to update the Uniform Complaint Policy as recommended by our attorneys at YMC.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Absent
M. Malone	Absent
B. Smith	Aye
C. Quinteros	Aye
J. LaBarbera	Aye
V. Brown	Aye
M. Avila	Aye
J. Boafo	Absent

E. Federal Educational Records Privacy Act

M. Avila made a motion to approve the Federal Educational Records Privacy Policy.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
C. Quinteros	Aye
J. LaBarbera	Aye
M. Avila	Aye
V. Brown	Aye
M. Antone	Absent
M. Malone	Absent
B. Smith	Aye

F. Additional revision to the Visitor and Volunteer Policy

M. Avila made a motion to adopt and approe the Additional revision to the Visitor and Volunteer Policy per the recommendation of senior attorney at YMC.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Quinteros	Aye
M. Avila	Aye
B. Smith	Aye
J. Boafo	Absent
M. Malone	Absent
V. Brown	Aye
J. LaBarbera	Aye
M. Antone	Absent

G. Field Trip Policies

B. Smith made a motion to adopt the Field Trip Policies as presented.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
B. Smith	Aye
M. Avila	Aye
J. Boafo	Absent
C. Quinteros	Aye
M. Antone	Absent
M. Malone	Absent
V. Brown	Aye

H. Transportation Safety Plan

J. LaBarbera made a motion to adopt the Transportation Safety Plan as presented.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
C. Quinteros	Aye
J. Boafo	Absent
J. LaBarbera	Aye
V. Brown	Aye
B. Smith	Aye
M. Malone	Absent
M. Antone	Absent

I. Letter to be sent to LAUSD to demonstrate compliance with AB699

Remove Safe Haven

J. Establishing board committee work structure and objectives

V. Brown made a motion to not establish board committee work structure and objectives.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Malone	Absent
J. LaBarbera	Aye
B. Smith	Aye
M. Avila	Aye
J. Boafo	Absent
C. Quinteros	Aye
M. Antone	Absent
V. Brown	Aye

K. Board meeting schedule for 2018-19

C. Quinteros made a motion to keep the October 25th meeting and schedule board meetings for Tuesday, November 27th, Tuesday, January 15th, and Tuesday, February 12th.
V. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
M. Antone	Absent
C. Quinteros	Aye
M. Malone	Absent
B. Smith	Aye
J. LaBarbera	Aye
M. Avila	Aye
V. Brown	Aye

IV. Closing Items

A. Adjourn Meeting

C. Quinteros made a motion to adjourn the meeting.
B. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Brown	Aye

Roll Call

M. Antone	Absent
J. Boafo	Absent
M. Avila	Aye
C. Quinteros	Aye
M. Malone	Absent
B. Smith	Aye
J. LaBarbera	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,
M. Alvarado