

APPROVED



## James Jordan Middle School Board of Trustees

### Minutes

#### Regular Meeting of the Board of Trustees

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**Date and Time**

Wednesday June 13, 2018 at 7:00 PM

**Location**

7911 Winnetka Ave, Winnetka CA 91306

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This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: [800 S. Figueroa St., Ste. 1000, Los Angeles 90017](#)

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person

may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.

b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([alvarado@jamesjordanms.com](mailto:alvarado@jamesjordanms.com), 818-882-2496)

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#### **Trustees Present**

C. Quinteros, J. Boafo, J. LaBarbera (remote), M. Antone, M. Avila

#### **Trustees Absent**

M. Malone

#### **Trustees who arrived after the meeting opened**

J. Boafo

#### **Trustees who left before the meeting adjourned**

J. LaBarbera

#### **Non Voting Members Present**

M. Alvarado

#### **Guests Present**

Bridget Smith, M. Johnston, M. Marsh

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Quinteros called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Wednesday Jun 13, 2018 at 7:17 PM.

### C. Approve Minutes

J. Boafo arrived.

J. LaBarbera made a motion to approve minutes from the Special Meeting Election of new President on 05-24-18 Special Meeting Election of new President on 05-24-18.

M. Antone seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. LaBarbera Aye

C. Quinteros Aye

J. Boafo Aye

M. Antone Aye

M. Avila Aye

M. Malone Absent

## II. Finance

### A. April Financials

J. LaBarbera made a motion to approve the April Financials including check register, balance sheet, and cash flow.

M. Avila seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. LaBarbera Aye

M. Antone Aye

C. Quinteros Aye

J. Boafo Aye

M. Malone Absent

M. Avila Aye

### B. Spring Consolidated Application

J. Boafo made a motion to approve the Spring Consolidated Application as presented.

C. Quinteros seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Malone Absent  
M. Antone Aye  
C. Quinteros Aye  
J. LaBarbera Aye  
J. Boafo Aye  
M. Avila Aye

**C. Preliminary Budget for 2018-19**

M. Avila made a motion to approve the Preliminary Budget for 2018-19 as presented to the board.

C. Quinteros seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Boafo Aye  
M. Malone Absent  
M. Avila Aye  
M. Antone Aye  
C. Quinteros Aye  
J. LaBarbera Aye

**D. ExEd contract for 2018-19**

J. Boafo made a motion to instruct the Executive Director to sign the contract with ExEd for the coming year and the basic service including Supplemental B.

M. Antone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Malone Absent  
M. Antone Aye  
J. Boafo Aye  
C. Quinteros Aye  
J. LaBarbera Aye  
M. Avila Aye

**E. EPA Spending Plan**

C. Quinteros made a motion to approve the EPA spending plan as presented.

M. Antone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Antone Aye  
J. LaBarbera Aye  
M. Malone Absent  
J. Boafo Aye

**Roll Call**

M. Avila Aye  
C. Quinteros Aye

**III. Governance**

**A. LCAP**

M. Avila made a motion to approve the LCAP as presented.  
J. Boafo seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. LaBarbera Absent  
M. Antone Aye  
M. Malone Absent  
M. Avila Aye  
J. Boafo Aye  
C. Quinteros Aye  
J. LaBarbera left.

**IV. Academic Excellence**

**A. Single Plan For Student Achievement**

J. Boafo made a motion to table the Single Plan For Student Achievement until the July meeting.  
M. Antone seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. LaBarbera Absent  
M. Antone Aye  
M. Malone Absent  
J. Boafo Aye  
M. Avila Aye  
C. Quinteros Aye

**V. CEO Support And Eval**

**A. Closed Session: Personnel Evaluation of the Executive Director**

Closed session not conducted. Moved for July meeting.

**VI. Closing Items**

**A. Adjourn Meeting**

Next board meeting Monday, July 9th at 7 pm.

M. Avila made a motion to adjourn the meeting.

J. Boafo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Antone Aye

J. Boafo Aye

M. Avila Aye

J. LaBarbera Absent

C. Quinteros Aye

M. Malone Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 PM.

Respectfully Submitted,

M. Alvarado