APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular

Date and Time
Thursday March 8, 2018 at 7:00 PM

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: N/A

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for

this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
C. Quinteros, J. LaBarbera (remote), J. Stoneburner, M. Avila, M. Malone

Trustees Absent
J. Boafo, M. Antone

Trustees who arrived after the meeting opened
M. Malone

Guests Present
Alvaro Pineda, Juan Alvarado, Kristine Kilgore, Leslie Gameros, M. Cory, M. Johnston, Paola Guerrero, Randolph Palisoc, Samantha Griego, T. Dominguez, Veronica Ramos

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Mar 8, 2018 at 7:11 PM.

C. Activation of new member and quorum

M. Malone arrived.
Ms. Malone's membership is now active.

D. Approve Minutes

J. LaBarbera made a motion to approve minutes from the Regular Board meeting on 02-08-18 Regular Board meeting on 02-08-18.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
J. Boafo	Absent
J. Stoneburner	Aye
C. Quinteros	Aye
M. Avila	Aye
M. Antone	Absent

II. Governance

A. Update Security Policy

Kristine Kilgore- public comment: in favor of ballistic shields
Randolph Palisoc- Public comment: in favor of ballistic shields

Cory: door barricade question
Question: Do the teachers feel safe?
Cory- comment yes
Pineda- comment yes but walls feel insecure
Guerrero- comment
Kilgore- comment
Cory: requesting a subcommittee to present more information on safety measures.
C. Quinteros made a motion to put forth a budget up to $25,000. The board committee will present a plan for specific purchases for a board vote on April 5th, 2018.
M. Malone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
M. Malone	Aye
J. Stoneburner	Aye
M. Antone	Absent

Roll Call

J. LaBarbera	Aye
M. Avila	Aye
C. Quinteros	Aye

J. Stoneburner made a motion to delegate the authority of the board to Mary Cory and Ms. Quinteros to empanel the 9 member subcommittee.
M. Malone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Malone	Aye
J. Stoneburner	Aye
M. Antone	Absent
J. LaBarbera	Aye
J. Boafo	Absent
C. Quinteros	Aye
M. Avila	Aye

B. Safe School Plan

J. Stoneburner made a motion to table the motion until the board meeting on April 5th, 2018.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
C. Quinteros	Aye
J. Stoneburner	Aye
M. Avila	Aye
M. Antone	Absent
M. Malone	Aye
J. Boafo	Absent

Ms.Claudia Quinteros and Mrs. Cory will form a committee of 9 members
The school staff committee will be decided by Monday, March 12th

J. Stoneburner made a motion to add it to the board meeting on April 5th, 2018.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
C. Quinteros	Aye
M. Antone	Absent
M. Malone	Aye
J. LaBarbera	Aye
J. Stoneburner	Aye
J. Boafo	Absent

III. Finance

A. 2nd Interim Financial Report

J. Stoneburner made a motion to submit the 2nd interim report as presented.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. LaBarbera	Aye
J. Boafo	Absent
M. Antone	Absent
M. Malone	Aye
M. Avila	Aye
C. Quinteros	Aye

B. Form 990

J. LaBarbera made a motion to approve the 2016 tax filing documents as presented.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
C. Quinteros	Aye
M. Avila	Aye
J. Stoneburner	Aye
M. Antone	Absent
J. LaBarbera	Aye
M. Malone	Aye

C. Auditing contract

M. Malone made a motion to approve the multi-year audit contract with CLA.
J. Stoneburner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
M. Avila	Aye
M. Antone	Absent
J. Stoneburner	Aye
J. LaBarbera	Aye
M. Malone	Aye
C. Quinteros	Aye

D. Winter Consolidated Application

C. Quinteros made a motion to approve the Winter Consolidation application as submitted.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. Boafo	Absent
M. Antone	Absent
C. Quinteros	Aye
M. Avila	Aye
J. LaBarbera	Aye
M. Malone	Aye

E. Review January Financials

M. Malone made a motion to approve the financials including cash flow, balance sheet and check register.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Absent
C. Quinteros	Aye
M. Malone	Aye
J. LaBarbera	Aye
J. Stoneburner	Aye
J. Boafo	Absent
M. Avila	Aye

IV. CEO Support And Eval

A. Conversation to set CEO survey questions and timelines.

Draft will be presented on April 5th, 2018

V. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
C. Quinteros seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Absent
C. Quinteros	Aye
M. Malone	Aye
J. LaBarbera	Aye

Roll Call

M. Antone	Absent
M. Avila	Aye
J. Stoneburner	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:44 PM.

Respectfully Submitted,
T. Dominguez