APPROVED

James Jordan Middle School Board of Trustees

Minutes

Regular Meeting of the Board of Trustees

Date and Time
Tuesday October 17, 2017 at 7:00 PM

Location
7911 Winnetka Ave, Winnetka, CA 91306

Meeting Notice
This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: board members will be participating from 6678 Colgate Ave, LA 90048, 20420 mandell st, winnetka, ca 91306, 1143 Hendrix Ave, 800 S Figueroa 90017, 20231 Gault Street, Winnetka 91306 and 606 S. Olive Street Suite 300 Los Angeles, CA 90014.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.

2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
J. Boafo, J. LaBarbera, J. Stoneburner, M. Avila

Trustees Absent
M. Antone

Guests Present
G. Lara, M. Cory, M. Johnston, M. Marsh, Samantha Griego, T. Dominguez

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Tuesday Oct 17, 2017 at 7:11 PM.

C. Approve Minutes

J. Boafo made a motion to approve minutes from the Annual Meeting on 08-05-17 Annual Meeting on 08-05-17.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. Stoneburner	Aye
M. Antone	Absent
J. LaBarbera	Aye
M. Avila	Aye

D. New membership.

This issue is moot.

II. FISCAL OVERSIGHT

A. June 2017 close out financial documents

M. Avila made a motion to approve and accept the Financial Report for June 2017 including cash flow, balance sheet and check register.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Absent
J. Boafo	Aye
M. Avila	Aye
J. LaBarbera	Aye
J. Stoneburner	Aye

B. August Financial Reports

M. Avila made a motion to approve and accept the Financial Report for August 2017 including cash flow, balance sheet and check register.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. Stoneburner	Aye
M. Avila	Aye
J. LaBarbera	Aye

Roll Call

M. Antone	Absent

C. 2016-17 Unaudited Actuals Report

J. LaBarbera made a motion to approve this report as presented for submission to the LAUSD.
J. Stoneburner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
M. Avila	Aye
M. Antone	Absent
J. LaBarbera	Aye
J. Boafo	Aye

III. Academic Achievement

A. Suicide Prevention Policy

J. Boafo made a motion to adopt the Suicide Prevention policy for James Jordan Middle School as presented.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
M. Avila	Aye
J. Boafo	Aye
J. LaBarbera	Aye
M. Antone	Absent

B. Student Achievement on SBAC

C. Academic achievement on SBAC

Undergraduates from Mary Mount to visit JJMS.

D. Master Plan for EL students

IV. Governance

A. Set board calendar

Future board meeting dates:

- Wednesday, November 8, 2017 @ 7pm
- Wednesday, December 13, 2017 @ 7pm

- Wednesday, January 10, 2018 @ 7pm
- Wednesday, February 21, 2018 @ 7pm
- Wednesday, March 14, 2018 @ 7pm
- Wednesday, April 11, 2018 @ 7pm
- Wednesday, May 9, 2018 @ 7pm
- Wednesday, June 13, 2018 @ 7pm
- Saturday, August 4, 2018 @ 9am

M. Avila made a motion to approve all future board meeting dates as listed.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. Boafo	Aye
M. Antone	Absent
M. Avila	Aye
J. LaBarbera	Aye

V. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
J. Boafo	Aye
J. Stoneburner	Aye
M. Avila	Aye
M. Antone	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:47 PM.

Respectfully Submitted,
G. Lara