APPROVED

James Jordan Middle School Board of Trustees

Minutes

Annual Meeting

Date and Time
Saturday August 5, 2017 at 9:00 AM

Location
7911 Winnetka Ave, Winnetka, CA 91306

Meeting Notice
This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: board members will be participating from 6678 Colgate Ave, LA 90048, 20420 mandell st, winnetka, ca 91306, 1143 Hendrix Ave, Thousand Oaks, CA 91360, 20231 Gault Street, Winnetka 91306 and 606 S. Olive Street Suite 300 Los Angeles, CA 90014.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.

2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
J. Boafo, J. LaBarbera, J. Stoneburner, M. Avila

Trustees Absent
D. Kallen, M. Antone

Guests Present
M. Marsh

I. Opening Items

A. Record Attendance and Guests

Stephanie Kozofsky is a guest

B.

Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Saturday Aug 5, 2017 at 9:46 AM.

C. Approve Minutes

J. Stoneburner made a motion to approve minutes from the Special Board Meeting on 07-20-17 Special Board Meeting on 07-20-17.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Achievement

A. Master Plan for English Learners

J. LaBarbera made a motion to The LAUSD requires that we certify a Master Plan for English Learners. We have made improvements to our plan for the 2017-18 school year. We ask the board to consider a motion to approve the updated Master Plan for English Learners.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Kallen	Absent
M. Antone	Absent

III. Governance

A. Election of Board Officers for the 2017-18 school year.

J. Boafo made a motion to a motion to re-elect Mr. Stoneburner as President, Ms. LaBarbera as Treasurer, and Mrs. Avila as Secretary.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. LaBarbera	Aye
M. Avila	Aye
D. Kallen	Absent
J. Boafo	Aye
M. Antone	Absent

B. Closed Session: Evaluation of the Executive Director

J. Boafo made a motion to to move into closed session to discuss the evaluation of the Executive Director.
J. LaBarbera seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Kallen	Absent
J. Stoneburner	Aye
J. LaBarbera	Aye
J. Boafo	Aye
M. Avila	Aye
M. Antone	Absent

J. Stoneburner made a motion to Return to open session.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Kallen	Absent
M. Antone	Absent
J. Stoneburner	Aye
J. LaBarbera	Aye
J. Boafo	Aye
M. Avila	Aye

No action was taken in closed session.

C. Executive Director compensation

J. Stoneburner made a motion to A motion to give the Executive Director a raise of 3% which is equal to that given to all other staff members, retroactive to July 1, 2017.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Kallen	Absent
M. Antone	Absent
M. Avila	Aye
J. Stoneburner	Aye
J. LaBarbera	Aye
J. Boafo	Aye

IV. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Kallen	Absent
M. Antone	Absent
J. Boafo	Aye

Roll Call

M. Avila	Aye
J. LaBarbera	Aye
J. Stoneburner	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:13 AM.

Respectfully Submitted,
M. Marsh