APPROVED

James Jordan Middle School Board of Trustees

Minutes

April Board meeting

Date and Time
Thursday April 20, 2017 at 7:00 PM

Location
JJMS in the L building

Meeting Notice
This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: board members will be participating from 6678 Colgate Ave, LA 90048 and 669 West 34th Street, Los Angeles.
The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person

may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
J. LaBarbera (remote), M. Antone, M. Avila

Trustees Absent
J. Boafo, J. Stoneburner

Guests Present
M. Johnston, M. Marsh, T. Dominguez, V. Albores

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Marsh called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Thursday Apr 20, 2017 at 7:05 PM.

C.

Approve Minutes

M. Avila made a motion to approve minutes from March meeting.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
M. Avila	Aye
J. LaBarbera	Aye

D. Lead Teacher Report

E. Application for Board Membership

J. LaBarbera made a motion to offer Dan Kallen membership as soon as he is able to be physically present for a board meeting.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
J. LaBarbera	Aye
M. Avila	Aye

II. Finance

A. March Financials

M. Avila made a motion to approve the March Financials including balance sheet, cash flow and check register.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
J. LaBarbera	Aye
M. Avila	Aye

B. Clarification of Fiscal Policy

M. Antone made a motion to clarify that each of the Administration leaders can spend up to their Fiscal Policy manual stated limit without seeking pre-approval from any of their supervisors.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
J. LaBarbera	Aye

Roll Call

M. Antone Aye

C. Approve contract with audit firm VLS

J. LaBarbera made a motion to approve a contract with the independent audit firm, VLS.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera Aye
M. Avila Aye
M. Antone Aye

III. Governance

A. Board Policy for interaction with Law Enforcement officials

M. Antone made a motion to adopt a policy directing how it expects the staff of JJMS to interact with law enforcement officials, particularly those involved in immigration enforcement as presented.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila Aye
M. Antone Aye
J. LaBarbera Aye

B. Board Recruitment

J. LaBarbera made a motion to table the board recruitment discussion until the next board meeting.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila Aye
J. LaBarbera Aye
M. Antone Aye

C. Catastrophic Leave policy

M. Avila made a motion to adopt the catastrophic Injury or Illness Leave Policy.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera Aye
M. Antone Aye

Roll Call

M. Avila Aye

IV. CEO Support And Eval

A. Dr. Marsh evaluation for the 2016-17 school year

M. Avila made a motion to table the discussion of Dr. Marsh's evaluation for the 2016-2017 school year, for the next board meeting.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila Aye
J. LaBarbera Aye
M. Antone Aye

V. Other Business

A. set date for meeting for MAY

M. Avila made a motion to hold the next meeting on Wednesday May 10, 2017 at 7:00 pm.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone Aye
J. LaBarbera Aye
M. Avila Aye

VI. Closing Items

A. Adjourn Meeting

M. Avila made a motion to adjourn the meeting.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera Aye
M. Avila Aye
M. Antone Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
T. Dominguez