APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Monday November 28, 2016 at 7:00 PM

Meeting Notice
This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3.6678 Colgate Ave, LA 90048 .
The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time

if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
F. Macauley, J. Boafo, J. LaBarbera (remote), J. Stoneburner, M. Antone, M. Avila

Trustees Absent
T. Rivera-Tubbs

Trustees who arrived after the meeting opened
F. Macauley, J. Boafo

Guests Present
M. Alvarado, M. Cory, M. Johnston, M. Marsh, T. Dominguez

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Marsh called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Monday Nov 28, 2016 at 7:04 PM.

C.

Approve Minutes

J. Stoneburner made a motion to table minutes approval from October meeting to the next meeting due to technical issues.
J. LaBarbera seconded the motion.
The motion did not carry.

Roll Call

J. Stoneburner	Aye
J. LaBarbera	Aye
M. Avila	Aye
M. Antone	Aye

D. Lead Teacher Report

J. Boafo arrived.

II. Finance

A. October Financials

J. Boafo made a motion to accept the October financials as presented including the and balance sheet, check register and cash flow.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
J. Boafo	Aye
F. Macauley	Absent
J. Stoneburner	Aye
J. LaBarbera	Aye
M. Antone	Aye

B. First Interim Financial Report

J. Stoneburner made a motion to approve first interim financials as submitted.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Avila	Aye
M. Antone	Aye
J. Stoneburner	Aye
J. Boafo	Aye
J. LaBarbera	Aye

C. Strategic planning in case of drop in enrollment

D.

Tax Returns

J. LaBarbera made a motion to approve the tax returns as submitted.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. Boafo	Aye
J. LaBarbera	Aye
M. Avila	Aye
M. Antone	Aye

III. Governance

A. Policy for Unpaid Lunch Bills

B. Strategic planning for Board Development

J. Stoneburner made a motion to table the motion for updated board policies until the January meeting.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. LaBarbera	Aye
M. Avila	Aye
J. Stoneburner	Aye
M. Antone	Aye

IV. Other Business

A. Set board meeting dates

F. Macauley arrived.
J. Stoneburner made a motion to approve Board meeting for January 11th, February 22nd , March 29th from 7pm- 9pm.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
F. Macauley	Aye
M. Antone	Aye
J. Stoneburner	Aye
M. Avila	Aye
J. Boafo	Aye

V. Closing Items

A. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
F. Macauley	Aye
M. Antone	Aye
J. Boafo	Aye
M. Avila	Aye
J. Stoneburner	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
T. Dominguez