APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Monday October 24, 2016 at 7:00 PM

Location
JJMS Main office

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3.6678 Colgate Ave, LA 90048 . The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public

Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
J. Boafo, J. LaBarbera (remote), J. Stoneburner, M. Antone, M. Avila

Trustees Absent
F. Macauley

Guests Present
M. Alvarado, M. Johnston, M. Marsh (remote), T. Dominguez, T. Stanton

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Marsh called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Monday Oct 24, 2016 at 7:14 PM.

C. Approve Minutes from August 6, 2016

J. LaBarbera made a motion to approve minutes from the Board Meeting on 09-12-16 Board Meeting on 09-12-16.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. Boafo	Aye
J. LaBarbera	Aye
M. Antone	Aye
M. Avila	Aye

D. Lead Teacher Report

II. Governance

A. Fiscal Policy Manual Update

J. LaBarbera made a motion to approve and accept the updated fiscal policy manual.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
M. Avila	Aye
M. Antone	Aye
J. Boafo	Aye
J. LaBarbera	Aye

B. LAUSD Charter Transparency Resolution

C. Unpaid Lunch Bill Policy

J. Stoneburner made a motion to table the unpaid Lunch Bill Policy.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
M. Avila	Aye
J. Boafo	Aye
J. LaBarbera	Aye
M. Antone	Aye

III. FISCAL OVERSIGHT

A. September Financials

J. Stoneburner made a motion to approve and accept the September Financials including the cash flow, balance sheet and check register.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
J. Boafo	Aye
M. Antone	Aye
J. Stoneburner	Aye
M. Avila	Aye

B. Small increases in Health Insurance for full time employees

J. Boafo made a motion to approve adding the increase of health insurance expense to the budget for full time employees, and for the new policy to begin retro-active to September 1st, 2016.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
J. Boafo	Aye
M. Avila	Aye
M. Antone	Aye
J. LaBarbera	Aye

C. Audit Report

J. LaBarbera made a motion to approve the James Jordan Middle School Independent Auditors Report and Financial Statements for the year ended June 30, 2016, pending confirmation of the board terms on page 13.
M. Avila seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
J. Stoneburner	Aye
M. Avila	Aye
J. Boafo	Aye
J. LaBarbera	Aye

IV. Closing Items

A.

Propose agenda items for future meetings

B. Adjourn Meeting

J. Stoneburner made a motion to adjourn the meeting.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. Stoneburner	Aye
J. LaBarbera	Aye
M. Antone	Aye
M. Avila	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
T. Dominguez