APPROVED

James Jordan Middle School Board of Trustees

Minutes

Board Meeting

Date and Time
Monday September 12, 2016 at 7:00 PM

Location
7911 Winnetka Ave, Winnetka CA 91306. JJMS main office.

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3.6678 Colgate Ave, LA 90048 . The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672
The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public

Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Trustees Present
J. Boafo, J. LaBarbera (remote), J. Stoneburner, M. Antone, M. Avila, T. Rivera-Tubbs (remote)

Trustees Absent
F. Macauley

Trustees who arrived after the meeting opened
J. Boafo

Guests Present
M. Alvarado, M. Cory, M. Johnston, M. Marsh (remote), T. Dominguez, T. Stanton

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Stoneburner called a meeting of the board of trustees of James Jordan Middle School Board of Trustees to order on Monday Sep 12, 2016 at 7:13 PM.

C. Lead Teacher Report

J. Boafo arrived.

D. Approve Minutes from August 6, 2016

J. Boafo made a motion to approve minutes from the Board Meeting on 08-06-16 Board Meeting on 08-06-16.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
T. Rivera-Tubbs	Aye
M. Avila	Aye
M. Antone	Aye
J. Stoneburner	Aye
J. LaBarbera	Aye

T. Dominguez arrived.

II. Governance

A. Annual Election of Board Officers

T. Rivera-Tubbs made a motion to nominate and keep John Stoneburner as president, Jessica Labarbera as Treasurer and Maria Avila as Secretary.
M. Antone seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Stoneburner	Aye
F. Macauley	Absent
T. Rivera-Tubbs	Aye
M. Antone	Aye
J. LaBarbera	Aye
J. Boafo	Aye
S. Cornell	Absent
M. Avila	Aye

B. Board Meeting Dates

J. Stoneburner made a motion to establish and publish the following board meeting dates: October 24th at 7pm and November 28th at 7pm.

T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. Stoneburner	Aye
J. LaBarbera	Aye
M. Avila	Aye
M. Antone	Aye
T. Rivera-Tubbs	Aye

III. FISCAL OVERSIGHT

A. Secretary Signature

B. ExEd contracts

J. LaBarbera made a motion to engage and sign the contract for both basic services and CALPADS support from ExEd for 2016-2017 school year.
J. Stoneburner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Boafo	Aye
J. Stoneburner	Aye
M. Avila	Aye
J. LaBarbera	Aye
M. Antone	Aye
T. Rivera-Tubbs	Aye

C. June Financials and Unaudited Actuals for EOY 2016.

J. Stoneburner made a motion to approve the 2016 UnAudited Actuals for LAUSD submission.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
M. Avila	Aye
J. LaBarbera	Aye
J. Boafo	Aye
T. Rivera-Tubbs	Aye
J. Stoneburner	Aye

D. August Financials

J. Boafo made a motion to approve and accept the June and August Financials including the cash flow, balance sheet and check register.

J. LaBarbera seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
M. Antone	Aye
T. Rivera-Tubbs	Aye
J. Stoneburner	Aye
J. Boafo	Aye
M. Avila	Aye

IV. CEO support

A. Executive Director Salary and Agreement

J. Stoneburner made a motion to approve 5% increase (annual salary: 114,109.00) to Dr. Marsh's salary effective july 1st, 2016.
T. Rivera-Tubbs seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Antone	Aye
J. Stoneburner	Aye
T. Rivera-Tubbs	Aye
J. Boafo	Aye
M. Avila	Aye
J. LaBarbera	Aye

V. Closing Items

A. Adjourn Meeting

T. Rivera-Tubbs made a motion to adjourn the meeting.
J. Boafo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. LaBarbera	Aye
J. Stoneburner	Aye
S. Cornell	Absent
M. Avila	Aye
M. Antone	Aye
T. Rivera-Tubbs	Aye
J. Boafo	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,

T. Dominguez