James Jordan Middle School Board of Trustees

Regular Board

Date and Time

Wednesday November 18, 2026 at 7:00 PM PST

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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The Brown Act allows board members to participate via zoom from an address that is listed on this agenda. Any address listed here is open to the public and will display the agenda for 72 hours prior to the meeting. Board members will be visible on camera at all times and will participate with audio as well.

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**7:00 PM**
A.	Record Attendance			1 m
B.	Call the Meeting to Order		Nancy Mondragon	
C.	Approve Minutes	Approve Minutes	Nancy Mondragon	5 m

Approve minutes for Regular Board Meeting on October 26, 2026

II.	**Governance**			**7:06 PM**
A.	Contract to enable LEA BOP program	Vote	Myranda Marsh	10 m

JJMS has contacted three vendors to determine who to work with for software needed to support the state reimbursement program called LEA BOP.

The board should consider a motion to approve the attached contract with MBT.

B.	Master Contract with new Non Public School	Vote	Paola Reyes-Guerrero	5 m

Dubnoff school is an NPS located near JJMS. We need additional partners for placing our students with disabilities that require services at an NPS.

The board should consider a motion to approve the attached Master Contract with Dubnoff school.

C.	Completion of CalSTRS Charter School/Nonprofit Public Benefit Corporation Certification Form	Vote	Griselda Lara	10 m

Per CalSTRS Information:
"Education Code section 47611 allows a charter school to choose to make CalSTRS available for all employees of the charter school who perform creditable service, in which case the provisions of the Teachers' Retirement Law would apply. "Creditable service," as defined in Education Code section 22119.5, may be performed for a "charter school employer under the provisions of an approved charter for the operation of a charter school for which the charter school is eligible to receive state apportionment." A charter school employer is an agency or political subdivision of the

state that has received a unique County-District-School code from the California Department of Education.

Education Code section 47604 allows for a charter school to elect to operate as, or be operated by, a nonprofit public benefit corporation (NPBC). NPBCs may employ individuals performing creditable service for an eligible charter school employer subject to coverage by CalSTRS when specific Internal Revenue Service requirements are met. Eligible charter school employers are those that elect CalSTRS coverage pursuant to Education Code section 47611, have an approved charter for the operation of the charter school, and for which the charter school is eligible to receive state apportionment pursuant to Education Code section 22119.5.

In order to ensure compliance with IRS Notice 2015-07, Relief for Certain Participants in § 414(d) Governmental Plans, NPBCs must complete the CalSTRS Charter School/Nonprofit Public Benefit Corporation Certification form."

The board should consider a motion to delegate the JJMS administrative team to complete the CalSTRS form from 0765.

D. Approval of updated Paid Pregnancy Leave Policy — Vote — Griselda Lara — 5 m

The attached policy incorporates the changes required by law to comply with the Paid Disability Leave.

The JJMS should consider a motion to approve the updated Paid Disability Policy.

III. Finance — 7:36 PM

A. Financial Update & October Financials — Vote — Myranda Marsh — 10 m

ExEd has prepared the fiscal summary through the month of October.

The board should consider a motion to approve the financials, including the cash flow, balance sheet, and check register.

IV. Closing Items — 7:46 PM

		Purpose	Presenter	Time
A.	Adjourn Meeting	Vote		