James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Monday October 26, 2026 at 7:00 PM PDT

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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The Brown Act allows board members to participate via zoom from an address that is listed on this agenda. Any address listed here is open to the public and will display the agenda for 72 hours prior to the meeting. Board members will be visible on camera at all times and will participate with audio as well.

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**7:00 PM**
A.	Record Attendance			1 m
B.	Call the Meeting to Order		Nancy Mondragon	
C.	Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
II.	**Governance**			**7:06 PM**
A.	Conflict of Interest Policy update	Vote	Griselda Lara	10 m

The Conflict of Interest Policy is being updated as JJMS has removed a position. The responsibilities of that position were absorbed by another administrator.

The board should consider a motion to adopt the attached update of the Conflict of Interest policy.

B.	Master Plan for English Learners	Vote	Griselda Lara	10 m
C.	Policy for Conversion of Performance Stipend into salary at 20 years of Administrative leadership.	Vote	Griselda Lara	10 m

Currently, the Administrators at JJMS are eligible for an additional $10,000 per year in performance pay stipends as previously approved by the board. The Board should consider allowing any employee who has provided 20 years of successful Administrative leadership at JJMS to convert that stipend into their salary. The rationale for this change is that 20 years of administrative success at JJMS implies that performance pay is not an annual question but a basic expectation.
This change would assist admin with seniority in maximizing their pension.

The board should consider a motion to approve this change in compensation protocol.

D.	Elimination of Paraprofessional Positions	Vote	Victor Albores	10 m

JJMS currently needs additional Behavioral Intervention Implementation (BII) staff to support students' behavioral needs. The school currently employs eight (8) BIIs but has identified a need for ten (10). Due to budget constraints, JJMS is unable to maintain the current paraprofessional positions while also increasing BII staffing. The

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JJMS administrative team has met with each paraprofessional, and all were willing to transition to BIIs.

The Board of Directors should consider a motion to approve the elimination of the current paraprofessional positions and the reallocation of those positions to support increasing BII staffing.

E. Updated Uniform Complaint Procedure (UCP) — Vote — Griselda Lara — 10 m

Attached is the updated UCP Policy, reviewed by our attorneys as part of the Parent & Student Handbook Review process. The revised policy includes the correct mailing address.

The board should consider a motion to approve this updated Uniform Complaint Procedure Policy.

F. California Dashboard Board presentation — FYI — Myranda Marsh — 10 m

The JJMS leadership will present an analysis of the CA Dashboard to the Board of Trustees. The CA Dashboard was released on October 15, 2026.

III. Finance — 8:06 PM

A. Financial Update & September Financials — Vote — Myranda Marsh — 10 m

ExEd has prepared the fiscal summary through the month of September.

The board should consider a motion to approve the financials, including the cash flow, balance sheet, and check register.

B. Revised Retention of Teachers CAASPP policy — Vote — Griselda Lara — 10 m

In May of 2023, the Board approved the Retention of Teachers CAASPP Policy.

Renewal of our charter depends almost entirely on our meeting our commitment to outperform the LAUSD on the California Assessment of Student Performance and Progress. This is the set of state-mandated tests in ELA, MATH, and SCIENCE that we must administer to our students every year.

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When our students outperform LAUSD students on these tests, we are nearly guaranteed a charter renewal when it comes up every five years.
It is absolutely essential that we keep teachers who have a proven track record of raising student achievement on these public, quantifiable metrics. Based on conversations with our staff, we believe that additional compensation is necessary to retain our most effective teachers, which will directly lead to the renewal of our charter.

The JJMS administration requests that the JJMS Board of Trustees approve the attached updated compensation based on CAASPP test scores.

C. Teaching Staff Salary Table — Vote — Victor Albores — 10 m

CALTRS is expected to require a publicly available pay schedule for teaching positions as a transparency measure, so teachers can track their earnings, which will be used to calculate future pension benefits.

The board should consider a motion to approve the attached a salary table.

IV. Closing Items — 8:36 PM

A. Adjourn Meeting — Vote