



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday May 14, 2026 at 7:00 PM PDT

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,*42668767# US (New York)

+16699006833,,84542354836#,,,,*42668767# US (San Jose)

The Brown Act allows board members to participate via zoom from an address that is listed on this agenda. Any address listed here is open to the public and will display the agenda for 72 hours prior to the meeting. Board members will be visible on camera at all times and will participate with audio as well.

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Nancy Mondragon	
C. Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on April 9, 2026			
D. Public Comment	Discuss	Nancy Mondragon	5 m
II. GOVERNANCE			7:11 PM
A. Renewal of membership for board member Vanessa Garza	Vote	Griselda Lara	3 m
Vanessa Garza has served on the JJMS board for her full term. <i>The board should consider a motion to renew the membership of Vanessa Garza for an additional two year term.</i>			
B. CALSTRS compliance including Articles of Incorporation update	Vote	Myranda S Marsh	15 m
JJMS has worked with our attorneys to prepared updated governance documents to comply with the new CALSTRS requirements. <i>The board should consider a motion to approve the attached updated JJMS By Laws.</i>			
C. Public hearing for the development of our LCAP	Discuss	Myranda Marsh	15 m
Each year JJMS gathers information from all stakeholders to help shape our LCAP. The final draft will be presented with the budget in the June board meeting. The board should discuss anything that they feel should be added, edited or changed about the LCAP draft attached here.			
D. Declaration of Need for 2026-27	Vote	Myranda Marsh	5 m

Purpose

Presenter

Time

The California Commission on Teacher Credentialing allows schools to submit a Declaration of Need for any positions that may require exceptions to fully credentialing.

"The Declaration of Need (DON) is an annual document required by an employing local education agency as a prerequisite to the issuance of any emergency permit and/or limited assignment permit for that agency. The DON is established by California Code of Regulations §80026. There is an update to the Declaration of Need form, CL-500, to comply with regulations. "

The Board should approve the attached Declaration of Need due to the teacher shortage that may lead to the permits described.

- E. Local Area Option authorizations for 2026-27 Vote Griselda Lara 10 m

In accordance with Ed Code (§44258.2) the Board delegates to the Principal/Ex. Dir. the authority to employ the holder of a single subject teaching credential, with his or her consent, to teach classes in grades 6 to 8, inclusive, in a JJMS middle school, if he or she has a minimum of **12 semester units, or six upper division or graduate units**, of coursework at an accredited institution in the subject to which he or she is assigned. And also in accordance with EC §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

In accordance with Ed Code §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

The Executive Director presents here a list of credentialed staff that will be assigned using the Local Area Option and will maintain consent forms from each teacher for each school year. The Executive Director will document that each of these educators meets the requirement for transcribed unit requirements to qualify under the local area option.

The board should consider a motion to approve the use of the Local Area Option for the following JJMS staff who will be teaching in the 2026-27 school year.

Leslie Gameros, holder of a Clear Multiple Subject credential (210082851), will be authorized to teach ELA in a departmentalized setting.

Jacqueline Estrada, holder of a Preliminary Multiple Subject credential (250153973), will be authorized to teach ELA in a departmentalized setting.

Mason Antone, holder of a Clear Multiple Subject credential (250148196) will be authorized to teach Math and/or Social Studies in a departmentalized setting.

Griselda Lara, holder of a Clear Multiple Subject credential (230029823) is authorized to teach ELA in a departmentalized setting.

Paola Reyes-Guerrero, holder of a Clear Multiple Subject credential (230147938) is authorized to teach ELA and/or Math in a departmentalized setting.

Veronica Ramos, holder of a Preliminary Multiple subject credential (Credential No: 250133557) is authorized to teach Math in a departmentalized setting.

All qualifying checklists are available at JJMS upon request

F. Update to Comprehensive School Safety Plan	Vote	Victor Albores	5 m
---	------	----------------	-----

III. Financial			8:04 PM
-----------------------	--	--	----------------

A. Fiscal report up through March 2026	Vote	Mike Johnston	15 m
--	------	---------------	------

B. Approve ExEd vendor contract for 2026-7	Vote	Myranda Marsh	5 m
--	------	---------------	-----

ExEd has been our partner in back office services for more than a decade. The quality of their financial services is outstanding and is essential to managing our budget.

The JJMS Board should consider a motion to approve the attached renewal of this essential vendor service.

C. Additional Vendor contract approval for Total Education Solutions	Vote	Myranda Marsh	5 m
--	------	---------------	-----

Purpose

Presenter

Time

TES provides a special education services that are required by law.

The board should consider a motion to approve the attached renewal for this essential vendor.

IV. Closing Items

8:29 PM

A. Adjourn Meeting

Vote