



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

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### Date and Time

Thursday March 12, 2026 at 7:00 PM PDT

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This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

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**The Brown Act allows board members to participate via zoom from an address that is listed on this agenda. Any address listed here is open to the public and will display the agenda for 72 hours prior to the meeting. Board members will be visible on camera at all times and will participate with audio as well.**

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

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you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of [www.jamesjordanms.com](http://www.jamesjordanms.com).

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([lara@jamesjordanms.com](mailto:lara@jamesjordanms.com), 818-882-2496)

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order		Nancy Mondragon	
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on February 12, 2026			
<b>D.</b> Public Comment	Discuss	Nancy Mondragon	5 m
<b>II. GOVERNANCE</b>			<b>7:11 PM</b>
<b>A.</b> Addition of specific powers for Admin Designee for IEP meetings	Vote	Myranda Marsh	10 m
Individual Educational Plans for Student with Disabilities require the participation of an administrator or an admin designee. The qualifications for someone to serve as an Admin Designee include the ability to commit budget resources to providing the IEP services.			
<b><i>The board should consider a motion to grant Admin Designees that are assigned to a specific IEP meeting by the Executive Director, Principal, or Assistant Principal the ability to make an approved FAPE offer and to commit financial resources to providing services determined by the IEP team.</i></b>			
<b>B.</b> Comprehensive School Safety Plan	Vote	Victor Albores	10 m
The Comprehensive School Safety Plan should be reviewed by the board and other stakeholders and adopted annually.			
<b>The board should consider a motion to approve the Comprehensive School Safety plan as presented.</b>			
<b>C.</b> Policy regarding Immigration Enforcement on campus	Vote	Myranda Marsh	10 m
At the board meeting on March 20, 2025, the JJMS Board of Trustees adopted the policies recommended by the California Department of Justice on Providing a Safe Learning environment. Recently, AB 49 has added additional specific requirements for LEAs in regard to dealing with immigration enforcement.			

	Purpose	Presenter	Time
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***The board should consider a motion to adopt this updated version of the policy on Providing a Safe Learning environment***

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| D. | Referral Protocols for Addressing Pupil Behavioral Health Concerns and Youth Behavioral Health Training | Vote | Griselda Lara | 10 m |
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Public schools are required to adopt protocols for addressing Pupil Behavior Health concerns.

***The board should consider a motion to adopt the attached policy to establish Referral Protocols for Addressing Pupil Behavioral Health Concerns and Youth Behavioral Health Training***

III.	<b>Financial</b>			<b>7:51 PM</b>
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| A. | January financials | Vote | Mike Johnston | 10 m |
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***The board should consider a motion to approve the financials including the cash flow, balance sheet and check register.***

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| B. | 2nd Interim Financial report | Vote | Mike Johnston | 5 m |
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***The board should consider a motion to approve the 2nd Interim report for submission to the usual authorities.***

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| C. | Approving the Auditor Contract | Vote | Myranda Marsh | 10 m |
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It is time for the JJMS Board to select a vendor to provide a fiscal audit for the coming year. Both of these firms are well respected.

***The board should consider a motion to approve the proposal from Christy White for auditing.***

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| D. | Approving Meal Vendor Contract | Vote | Victor Albores | 10 m |
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The food vendor contract with Revolutions Food is set to expire on June 30, 2026.

***The board of trustees should consider a motion to approve an extension of a one-year agreement with Revolution Foods from July 1, 2026, to June 30, 2027.***

	Purpose	Presenter	Time
<b>E.</b> Enrollment projection for 2026-27	Discuss	Griselda Lara	10 m
The results of the first enrollment lottery, held on Saturday February 28, 2026 will be presented			

**IV. Closing Items**

**8:36 PM**

<b>A.</b> Adjourn Meeting	Vote		
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