



James Jordan Middle School Board of Trustees

Board Meeting

Date and Time

Tuesday June 7, 2016 at 6:00 PM

Location

JJMS campus

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3. 6678 Colgate ave., Los Angeles 90048 4. 626 Wilshire Blvd, Ste 510, Los Angeles, CA 90017 The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the

Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
D. Lead Teacher report		Abigail Peterson	10
II. Academic Excellence			
A. Staff Survey	Discuss	Myranda Marsh	30
In pursuit of an excellent campus climate, we have commissioned a staff survey from Teacher's College Columbia. Please read the attached report before the meeting so that we can use all of our time for discussion and reflection.			
B. SELPA Options	Vote	Myranda Marsh	10
Every public school must belong to a larger organization for the purpose of providing a full range of Special Education services. We currently belong to the Charter Operated portion of the LAUSD SELPA. Each group gets a different level of funding from the State of California. The LAUSD is considering significant changes to the COP portion of the SELPA. They may even go so far as to disband the COP and force all charters to participate in the district operated SELPA. This will prevent us from serving our students with a high quality program. In order to preserve our option of joining another SELPA, we must give formal notice that we intend to seek out other choices. This notice does not commit us to going to another SELPA but we must give this notice to keep the option open.			
III. Facility			
A. Facilities Project Delegation and budget limitations	Vote	Myranda Marsh	20
We have engaged Cornelius Construction to manage our project. Due to zoning regulations, we will be dividing the project into two phases. See attached document for details describing each phase. The attached floor plans are the first round of vision for the L building main entrance. We will be using Option B with a few modifications to create additional space in the secure reception.			
I ask that you delegate to the Executive Director the ability to choose amongst the bids and sign all contracts needed to accomplish this project with a not to exceed limit of \$500,00 for both phases.			
IV. Finance			
A. Review and approve monthly financials through April 30.	Vote	Tammy Stanton	15
B. Review and consider ExEd contract	Vote	Myranda Marsh	15
C. Banker access cards	Vote	Tammy Stanton	5

D. Spring ConApp	Vote	Tammy Stanton	5
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The ConApp is the document that we send to the Federal government. The numbers on this document should match the financials that we watch all year. We need a board vote saying that the Board finds that these numbers are accurate and should be submitted as presented.

V. CEO Support And Eval

A. Public Employee Performance Evaluation: (\$ 54957): Executive Director	Discuss	John Stoneburner	60
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The board will use closed session time to work on the evaluation of the Executive Director.

VI. Other Business

VII. Closing Items

A. Adjourn Meeting	Vote
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