



# James Jordan Middle School Board of Trustees

## Board Meeting

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### **Date and Time**

Wednesday May 18, 2016 at 6:00 PM

### **Location**

JJMS in the L building

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This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3. 6678 Colgate ave., Los Angeles 90048 [The meeting can be heard by phone at Dial-in Number: \(605\) 562-0020 Meeting ID: 704-521-672](#)

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
  - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for

further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

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## Agenda

Purpose      Presenter      Duration

### I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes      Approve Minutes

### II. Academic Excellence

- A. Reimbursement program to recruit high-quality teaching candidates      Vote      Myranda Marsh      10

The teacher shortage has profoundly impacted our school. When we look at the most veteran and committed members of our teaching faculty, the majority began their career with JJMS in pre-teaching role. (Mrs. Lara, Mrs. Guerrero, Ms. Perez, Ms. Arabian, Ms. Cruz, Ms. Martinez). Schools across the state are implementing novel strategies to recruit high-quality teachers. We have consulted with our attorneys and prepared a contract for Credential Program Tuition reimbursement for JJMS classified staff who are interested in transitioning to classroom teaching. This offer is only made to people who have worked for JJMS for more than six months and, in the opinion of the administration, have above average potential for classroom teaching. The program parcels out the reimbursement across three years of service following the intern year. Thus, anyone who gets the full reimbursement will have completed four years of teaching at JJMS. We feel this program will immediately increase the effectiveness of novices because they will be well versed in the culture and operations of our school before they begin in a classroom and in the long term it will reduce the rate of turn over by holding young teachers at JJMS for at least four years.

### III. CEO Support And Eval

- A. CEO evaluation timeline      Vote      John Stoneburner      10

The board should develop a plan with timeline to evaluate the Executive Director. The board can vote to delegate the planning and initial action items (such as the staff survey) to a committee of one or two board members. Please conduct the survey of the campus leaders and classified staff after the last day of school.

### IV. Facility

- A. Update from Marsh and Macauley on Project Management      Discuss      5

We are having a VERY hard time getting quotes for our projects. Previously mentioned organizations, PCSD and KCM have decided not to bid on our project. We have been working to reach out to new organizations for management bids, Charter Zone, Cornelius Construction and One Point Construction. Charter Zone, with JoAnn Koplín, declined to bid on our project. Recall that the power to select and contract with a manager was delegated, during the last board meeting, to the joint authority of Ms. Macauley and Dr. Marsh with a fee limit of \$75,000.

### V. Finance

<b>A. Approve Audit Firm</b>	Vote	Myranda Marsh	5
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I would like to ask the board to consider and approve VLS as our audit firm for the coming fiscal year. It is not yet time to rotate to a new agent.

<b>B. EPA spending plan</b>	Vote	Tammy Stanton	5
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Annual determination of how to spend the money set aside in our Educational Protection Account, which holds revenues from Prop. 30.

<b>C. Proposed Budget 2016-17</b>	Vote	Tammy Stanton	90
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## **VI. Closing Items**

<b>A. Adjourn Meeting</b>	Vote		
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