



James Jordan Middle School Board of Trustees

Board Meeting

Date and Time

Tuesday April 5, 2016 at 6:00 PM

Location

JJMS in the L building

SPECIAL BOARD MEETING NOTICE

This Special Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3. 6678 Colgate ave., Los Angeles 90048 The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the

Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496) Each speaker is limited to 3 minutes in English and 6 minutes with translation. Only Spanish translation will be provided by the school.

Agenda

Purpose Presenter Duration

I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes Approve
Minutes

II. Finance

- A. Review and approval of Financials Vote Tammy Stanton 10
- B. End of the Year Reserve and LCFF Funding Discuss Tammy Stanton 10

Our May meeting will be devoted to reviewing our LCAP goals and using that information to reflect on the proposed the budget for 2016-17. In order to help the school leaders develop the proposed budget, this special board meeting will examine our forecasted end of year reserve and plans for spending a substantial portion of that reserve. Our financial partner will explain the nature of the current state funding plan to help us understand what types of expenditures are appropriate and prudent for the end of year cash balance.

- C. Authorizing budget for strategic planning for spending Vote 15

The board will contemplate delegating contract signing authority and a specific budget to the Executive Director so that money can be expended to hire experts that will assist in developing a feasibility plan prior to the May board meeting budget discussion.

- D. Discussion of potential projects Discuss Myranda Marsh 40

The intention is to leave the school with a generous and prudent reserve. At this time, a large amount of money above a very conservative and generous reserve will be available at the end of this fiscal year. The board will join in a reflective discussion with the school leaders to generate a preliminary plan for spending the bulk of the end of year cash. The school leaders will present ideas about physical plant upgrades and maintenance that would be timely uses for the money.

III. Closing Items

- A. Adjourn Meeting Vote