James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday November 6, 2025 at 7:00 PM PST

This Board Meeting is open to the public.
There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09

Meeting ID: 845 4235 4836 Passcode: V02flaYT
One tap mobile
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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.
La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:
1. Agendas are available to all audience members on the home page of

www.jamesjordanms.com.
2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes withtranslation. Spanish translation will be provided by the school at every board meeting. If
you need translation for another language, please contact the school 48 hours in
advance to allow us to find a translator.
a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
b. **Agenda Items:**The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			**7:00 PM**
A. Record Attendance			1 m

		Purpose	Presenter	Time
B.	Call the Meeting to Order		Nancy Mondragon	
C.	Approve Minutes	Approve Minutes	Nancy Mondragon	5 m

Approve minutes for Regular Board Meeting on October 9, 2025

D.	Public Comment	Discuss	Nancy Mondragon	5 m

II. GOVERNANCE **7:11 PM**

A.	Parent representative to the JJMS Board of Trustees	Vote	Griselda Lara	5 m

The JJMS charter requires that the parents of enrolled children elect a parent representative to be seated on the Board of Trustees. The parents have selected Patricia Trinidad

The board should consider a motion to approve the membership of Patricia Trinidad as new board member effective immediately.

B.	Consideration of additional member for the JJMS Board of Trustees	Vote	Griselda Lara	10 m

The goal of the JJMS board is to expand its membership to fall at either 7 or 9 members. Currently, we have 5 members, but a review of attendance is in order to determine active status of current board members.

A member of the community have expressed an interest in serving on the JJMS Board of Trustees. The resume are attached to this agenda item.

Ms Vanessa Garcia

The board should consider a motion to approve the membership of Vanessa Garcia effectively immediately.

C.	Required Ethics Training hour #2	FYI	Lisa Corr	60 m

Assembly Bill (AB) 1234 requires **two hours of ethics training every two years for compensated local elected and appointed officials.** **AB 2158:** Extends ethics training requirements to governing bodies of school districts, county boards of education, and charter schools.

	Purpose	Presenter	Time

An attorney from Young Minney and Corr is providing the ethics training hour number two during this meeting.

III. Financial — 8:26 PM

	Purpose	Presenter	Time
A. September financials	Vote	Mike Johnston	10 m

The board should consider a motion to approve the financials including the cash flow, balance sheet and check register.

	Purpose	Presenter	Time
B. Consideration of contract for student recruitment consultant firm	Vote	Myranda Marsh	10 m

For the first time in several year, JJMS had to enroll a few 7th grade students in order to maintain full enrollment for the 2025-26 school year because we exhausted our waiting list for our 6th grade by then end of August 2025. It is much better to have a waiting list that lasts into October so that we can add 6th graders instead of 7th graders.

Larson Communications works with charter schools to help create student recruitment campaigns that leverage excellent social media and parent engagement.

The board should consider a motion to approve the attached Option #2 in the proposal from Larson Communications.

IV. Facilities Update- no vote needed

This is a general report on upgrades to the campus for the 2025-26 school year. The roof has been replaced and is functioning well. The new modular building should be ready for occupancy in late January 2026.

V. Closing Items

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote		