



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

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### Date and Time

Thursday October 9, 2025 at 7:00 PM PDT

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This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,\*42668767# US (New York)

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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of

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www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I.	Opening Items		7:00 PM
A.	Record Attendance		1 m

	Purpose	Presenter	Time
<b>B.</b> Call the Meeting to Order		Nancy Mondragon	
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on September 11, 2025			
<b>D.</b> Public Comment	Discuss	Nancy Mondragon	5 m

## **II. GOVERNANCE 7:11 PM**

- |  |         |               |      |
|--|---------|---------------|------|
| <b>A.</b> Required Ethics Training hour #2                             | Discuss |               | 60 m |
| <b>B.</b> Parent and Student Handbook annual board review and approval | Vote    | Griselda Lara | 15 m |

The 2025 handbook has very few changes. One is a policy to try and curb parents wanting to pull their students out of school a few minutes early to avoid waiting in the parking lot pick up line.

***The Board should consider a motion to approve the Parent and Student Handbook as presented.***

## **III. Financial 8:26 PM**

- |                             |      |               |      |
|-----------------------------|------|---------------|------|
| <b>A.</b> August financials | Vote | Myranda Marsh | 10 m |
|-----------------------------|------|---------------|------|

***The board should consider a motion to approve the financials including the cash flow, balance sheet and check register.***

- |  |      |               |      |
|--|------|---------------|------|
| <b>B.</b> Approval of Change orders for modular construction | Vote | Myranda Marsh | 10 m |
|--|------|---------------|------|

As the modular addition proceeds, JJMS has requested additions to the original scope of services from some vendors. The change orders are presented here for board approval.

***The Board should consider a motion to approve all four change orders attached to this agenda item.***

IV. Academic Excellence	8:46 PM
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A. Local Area Option for Sohail Bhatri	Vote	Griselda Lara	5 m
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In accordance with Ed Code (§44258.2) the Board delegates to the Principal/Ex. Dir. the authority to employ the holder of a single subject teaching credential, with his or her consent, to teach classes in grades 6 to 8, inclusive, in a JJMS middle school, if he or she has a minimum of **12 semester units, or six upper division or graduate units**, of coursework at an accredited institution in the subject to which he or she is assigned. And also in accordance with EC §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

In accordance with Ed Code §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

The Principal presents Mr. Bhatri as a credentialed staff member who will be assigned using the Local Area Option and will maintain a consent form for the duration of the school year. The Executive Director will document that the educator meets the requirements for the transcribed unit requirements to qualify under the local area option.

***The board should consider a motion to approve the use of the Local Area Option for the following staff member.***

Sohail Bhatri, holder of a Preliminary Single Subject Science ( 230187887 ) will be authorized to teach Math in a departmentalized setting.

Purpose

Presenter

Time

**V. Closing Items**

**8:51 PM**

**A. Adjourn Meeting**

Vote