



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

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### Date and Time

Thursday September 11, 2025 at 7:00 PM PDT

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This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,\*42668767# US (New York)

+16699006833,,84542354836#,,,\*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of

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www.jamesjordanms.com.

**2. If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

**a. Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

**b. Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

**4.** In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A. Record Attendance</b>			1 m

	Purpose	Presenter	Time
<b>B.</b> Call the Meeting to Order		Nancy Mondragon	
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on August 14, 2025			
<b>D.</b> Public Comment	Discuss	Nancy Mondragon	5 m
<b>II. GOVERNANCE</b>			<b>7:11 PM</b>
<b>A.</b> Adoption of the lease between Phoenix Facilities LLC and James Jordan Middle School	Vote	Myranda Marsh	10 m
<b>B.</b> Board recruitment and community engagement strategy	Discuss	Paola Reyes-Guerrero	15 m
Assistant Principal Paola Reyes-Guerrero will present a report on how JJMS staff will increase our community engagement and seek out new board members.			
<b>III. Financial</b>			<b>7:36 PM</b>
<b>A.</b> End of Year fiscal summary for FY24-25	Vote	Myranda Marsh	10 m
ExEd has prepared the fiscal summary for the end of the 2024-25 school year.			
<b><i>The board should consider a motion to approve the financials including the cash flow, balance sheet and check register.</i></b>			
<b>B.</b> Unaudited Actuals	Vote	Victor Albores	10 m
JJMS is required to submit unaudited actuals to our authorizer, LAUSD. This is the format that they require.			
<b><i>The board should consider a motion to confirm the accuracy of the Unaudited Actuals report and approve submission to LAUSD.</i></b>			
<b>IV. Academic Excellence</b>			<b>7:56 PM</b>
<b>A.</b> Starting data points for student achievement	Discuss	Griselda Lara	20 m

	Purpose	Presenter	Time
	Principal Lara will present a report of the data on current student achievement with a focus on the newly arrived 6th grade (Class of 2028). Additionally, she will explain changes that have been made to improve math scores. Finally, she will share brainstorm ideas about how we might improve the intersessions.		
<b>B.</b>	Master Plan for English Learners	Vote	Griselda Lara 10 m
<b>V.</b>	<b>Closing Items</b>		<b>8:26 PM</b>
<b>A.</b>	Adjourn Meeting	Vote	