



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday May 15, 2025 at 7:00 PM PDT

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,*42668767# US (New York)

+16699006833,,84542354836#,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of

www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I.	Opening Items		7:00 PM
A.	Record Attendance		1 m

	Purpose	Presenter	Time
B. Call the Meeting to Order		Nancy Mondragon	
C. Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Special Board Meeting for legal resolution on April 10, 2025			
D. Approve Minutes	Approve Minutes		5 m
Approve minutes for Regular Board Meeting on April 10, 2025			
E. Public Comment	Discuss	Nancy Mondragon	5 m
II. GOVERNANCE			7:16 PM
A. Declaration of Need for teaching permits	Vote	Victor Albores	5 m
Every year, the California Commission on Teacher Credentialing asks schools to submit a Declaration of Need if they are not able to find teachers who have completed the full credential process. This allows JJMS to have teachers work under a variety of permits and University Intern Credentials as allowed by law. This is necessary due to the teacher shortage that continues across the USA.			
<i>The board should consider a motion to approve the submission of the Declaration of Need attached to this agenda item.</i>			
B. Public Hearing for LCAP input including the needs assessment for Learning Recovery block grant	Discuss	Myranda Marsh	15 m
State law requires all stakeholders to have the opportunity to comment and make suggestions for the LCAP prior to board approval in June 2025. Board members are invited to ask questions about the goals/actions and to make suggestions for what could be included.			
C. Bell Schedule and Academic Calendar approval	Vote	Griselda Lara	5 m
The attached bell schedule and academic calendar for the 2025-26 school year meets or exceeds all requirements set by state law.			
<i>The board should consider a motion to approve the attached 2025-26 academic calendar, calculation of instructional minutes and the bell schedule.</i>			
D. Local Area Option approval for 2025-26	Vote	Myranda Marsh	10 m

In accordance with Ed Code (§44258.2) the Board delegates to the Principal/Ex. Dir. the authority to employ the holder of a single subject teaching credential, with his or her consent, to teach classes in grades 6 to 8, inclusive, in a JJMS middle school, if he or she has a minimum of **12 semester units, or six upper division or graduate units**, of coursework at an accredited institution in the subject to which he or she is assigned. And also in accordance with EC §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

In accordance with Ed Code §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

The Executive Director presents here a list of credentialed staff that will be assigned using the Local Area Option and will maintain consent forms from each teacher for each school year. The Executive Director will document that each of these educators meets the requirement for transcribed unit requirements to qualify under the local area option.

The board should consider a motion to approve the use of the Local Area Option for the following JJMS staff who will be teaching in the 2025-26 school year.

Leslie Gameros, holder of a Clear Multiple Subject credential (210082851), will be authorized to teach ELA in a departmentalized setting.

Jacqueline Estrada, holder of a Preliminary Multiple Subject credential (230173639), will be authorized to teach ELA in a departmentalized setting.

Mason Antone, holder of a Clear Multiple Subject credential (200121674) will be authorized to teach Math and/or Social Studies in a departmentalized setting.

	Purpose	Presenter	Time
<p>Griselda Lara, holder of a Clear Multiple Subject credential (230029823) is authorized to teach ELA in a departmentalized setting.</p> <p>Paola Reyes-Guerrero, holder of a Clear Multiple Subject credential (230147938) is authorized to teach ELA and/or Math in a departmentalized setting.</p> <p>Veronica Ramos, holder of a Preliminary Multiple subject credential (Credential No: 230223120) is authorized to teach Math in a departmentalized setting.</p>			
E.	Provisional Intern Permit for Single Subject Math	Vote	Myranda Marsh
	<p>Due to the shortage of teachers, especially in Math single subject, the JJMS administration would like to submit a Provisional Intern Permit in Single Subject Math for Nicole Shabazi to teach at JJMS during the 2025-26 school year. Ms Shabazi has already begun the credentialing process but is not yet eligible for a University Intern credential. This permit will allow her to teach Math for one school year.</p> <p><i>The JJMS Board should consider a motion to authorize the JJMS administration to apply for a Provisional Intern Permit in Single Subject Math for Nicole Shabazi.</i></p>		
F.	Approval of option to leave SELPA letter to LAUSD	Vote	Myranda Marsh
	<p>JJMS must notify the LAUSD every year if we want to keep the option open to leave the SELPA in the future.</p> <p><i>The board should consider a motion to approve the submission of the attached letter to LAUSD.</i></p>		
III.	Financial		8:01 PM
A.	Presentation of Budget for 2025-26	Discuss	Myranda Marsh
	<p>The budget for 2025-26 is presented here for discussion. The board will approve the budget at the June meeting simultaneous with LCAP.</p> <p>The JJMS staff has proposed a 3% raise for all employees with a 2% of salary bonus to be paid in August 2025 for the retention of qualified staff. The proposed budget also includes a small increase (\$50 per month per employee) in the allowance for medical insurance premiums to help employees offset rising healthcare costs.</p>		

	Purpose	Presenter	Time
The board will discuss this proposal.			
B.	Replacement laptops for Teachers	Vote	Myranda Marsh
	Looking at the budget for the next three years, this is the best time to replace aging laptops for JJMS teachers. Attached is a quote for replacing the necessary laptops for teachers and administrators		
C.	Approve contract for ExEd services for 2025-26 school year	Vote	Myranda Marsh
			5 m

IV. Closing Items

8:46 PM

A.	Adjourn Meeting	Vote
-----------	-----------------	------