



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

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### Date and Time

Thursday April 10, 2025 at 7:00 PM PDT

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This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of

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www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I.	Opening Items		7:00 PM
A.	Record Attendance		1 m

	Purpose	Presenter	Time
<b>B.</b> Call the Meeting to Order		Nancy Mondragon	
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on March 20, 2025			
<b>D.</b> Public Comment	Discuss	Nancy Mondragon	5 m
<b>II. GOVERNANCE</b>			<b>7:11 PM</b>
<b>A.</b> Consideration of contract for roof repair in summer of 2025	Vote	Myranda Marsh	10 m
Legal counsel for JJMS will prepare a contract for the vendor selected by the JJMS Board of Trustees.			
<b><i>The board should consider a motion to select one of the presented proposals and direct the Executive Director to sign a contract for the roof repair.</i></b>			
<b>B.</b> Approval of form to tie the property at Strathern to the property at Lanark	Vote	Myranda Marsh	10 m
JJMS owns two adjacent properties. It is legally permissible to consolidate these properties. Combining the property makes it easier to bring utilities from Strathern, reducing trench digging on Lanark. Also, moving the IMOD modular building to the Strathern property for future development would be easy if the property was combined.			
<b><i>The board should consider a motion to direct the Executive Director to sign the lot tie document for the two pieces of property.</i></b>			
<b>C.</b> Consideration of contracts for Site Engineering documents for modular installation	Vote	Myranda Marsh	10 m
<b><i>The board should consider a motion to select one of the presented proposals and direct the Executive Director to sign a contract for the site engineering documents.</i></b>			
<b>D.</b> D. Verse architect contract for next phase of permit and construction	Vote	Myranda Marsh	5 m

	Purpose	Presenter	Time
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The attached proposal will cover the next set of site engineering preparation actions by our selected architect. The attorney for JJMS will review a contract based on this proposal.

***The board should consider a motion to direct the Executive Director to sign a contract for the architect services when it is approved by legal counsel.***

III.	<b>Academic Achievement</b>	<b>7:46 PM</b>
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|----|---|-----|---------------|------|
| A. | Promotion predictions for students returning in the 2025-26 school year | FYI | Griselda Lara | 15 m |
|----|---|-----|---------------|------|

During the 2024-25 school year, several student in the 7th grade have struggled to meet basic requirements for promotion to the 8th grade next year. We have been in frequent communication with students and parents about how to meet the requirements for promotion. Currently, we are deeply concerned about approximately 6 students.

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|----|-------------------------------|------|---------------|------|
| B. | ELOP plan review and approval | Vote | Griselda Lara | 10 m |
|----|-------------------------------|------|---------------|------|

The Expanded Learning Opportunities Program is critical to providing additional academic support to JJMS students. The state recommends that the ELOP plan be board approved on an annual basis to ensure that the governing board is aware of how the ELOP funds are being spent.

***The Board should consider a motion to approve the ELOP plan as presented.***

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|----|---|------|---------------|------|
| C. | Technology needed for CAASPP testing in May | Vote | Griselda Lara | 10 m |
|----|---|------|---------------|------|

We need to replenish our stock of student laptops in order to implement the state testing in May 2025. Attached is a budget of needed equipment. Also attached is the January financial report showing the large net income that allows for this purchase.

***The board should consider a motion to authorize the purchase of technology needed for students prior to the testing in May 2025.***

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|----|---|------|----------------|------|
| D. | Additional classroom furniture purchase | Vote | Victor Albores | 10 m |
|----|---|------|----------------|------|

The current desks selected before construction do not create a comfortable environment in regard to spacing and allowing teachers to move freely up and down rows. We have consulted our lead teachers and they have selected these two options. Sample desks are being shipped to the school so that we can test

Purpose	Presenter	Time
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*The board should consider a motion to approve the purchase of new furniture with the choice being made between these two proposals.*

**IV. Closing Items**

**8:31 PM**

**A.** Adjourn Meeting

Vote